

Minutes, Council Meeting

27 - 29 March 2019

Toronto, Canada

In Attendance:

President	Christian Heipke (CH)
Secretary General	Lena Halounová (LH)
Congress Director	Nicolas Paparoditis (NP)
First Vice President	Chen Jun (CJ)
Second Vice President	Charles Toth (CT)
Treasurer	Songnian Li (SL)

Guests, for the whole meeting

Stewart Walker, TIF Chair (SW)

Guests, for item 1 only

Brigitte Leblon, CRSS President, via Zoom (BL)
 Ahmed Shaker, CRSS Vice President and V-TCP, ISPRS Com. III (AS)
 Gordon Staples, CRSS Past President (GS)
 Raymond Jahncke, CRSS Secretary (RJ)
 Bahram Saleh, CRSS Director (BS)
 Mozhdeh Shahbazi, CRSS Director (MS)
 Joe Piwovar, CRSS Treasurer, via Zoom (JP)
 Monique Bernier, CRSS - CJRS Editor-in-Chief, via Zoom (MB)

Minutes:

ISPRS Headquarters Annette Radtke (AR)

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Minutes

1. Opening Remarks

The meeting opened at 8:30 am on March 27, 2019. AS welcomed ISPRS Council to Toronto and gave a concise report on CRSS and reported that CRSS will bid for the ISPRS 2024 Congress with Toronto as location. He will be leading the bid as Congress Director, proposed by CRSS.

CH thanked CRSS for the invitation to Toronto and for the presentation from AS, and gave a presentation on ISPRS.

The presentations were followed by an in-depth discussion about the relationship and possible co-operation between CRSS and ISPRS.

2. Approval of the Agenda

Following minor amendments, the agenda was approved.

3. Approval of the Minutes from CM held in Dehradun during TC V Symposium

The Minutes from Dehradun, 21-23 November 2018, were approved.

4. Review of Action Lists

Both the Cnl and the joint Cnl and TCP Action lists were revised and updated.

5. Science and Policy Matters

5.1. Cnl Restructuring

The Council restructuring proposal and the related comments received from the ISPRS community was discussed.

CH is to refine the Council Restructuring document, taking comments received into account. The refined version is to be forwarded to Council members and, after the document has been approved by Cnl, to the ISPRS community.

The International Programme Committee function should be included in the Statutes and/or Bylaws in an appropriate way. Chair and members of the International Programme Committee are to be approved by Cnl. TCPs and V-TCPs are to be included as members of the International Programme Committee.

Action 19/1253: CH to refine Council Restructuring document and forward to Cnl for comment, by April 10, 2019.

Action 19/1254: CH to distribute the refined Council Restructuring document to the ISPRS community for comment, by 30 April 2019.

Action 19/1255: CH to draft proposed changes to Statutes, due to restructuring of Council, following the second round of comments from ISPRS members and send to Cnl for comment, in due time.

5.2. Keynote Speaker Programme

Cnl members are to forward suggested topics and additional speakers to LH. LH is to refine the current document incl. answers to the open questions based on the discussion in Toronto and the input from Cnl, and then forward the document to Cnl, TCPs and ISAC for further comments. In the long run, the 1st Vice President will take responsibility of the programme.

Action 19/1256: LH to forward Keynote Speaker Programme document to TCPs and ask for comment and further names, asap.

Action 19/1257: LH to forward refined Keynote Speaker Programme document, including comments and list of proposed names from TCPs to Cnl, asap.

Action 19/1258: Cnl to amend Keynote Speaker Programme document, including list of proposed names, by 20 May 2019.

Action 19/1259: LH to forward Council's amended Keynote Speaker Programme document, requesting comment by 3 June 2019, to ISAC, by 25 May 2019.

Action 19/1260: CH to inform OdMs of Keynote Speaker Programme, in due time.

Action 19/1261: CJ to prepare the initial list of topics for the Keynote Speaker Programme, by 15 May 2019.

5.3. IPAC and ISAC

5.3.1. IPAC

The list of cooperating organisations was updated.

Action 19/1262: LH to send revised list of cooperating organisations to IPAC, asap.

5.3.2. ISAC

The restructuring of Technical Commissions was an important change in the ISPRS structure between 2012 and 2016. It is a suitable time to have ISAC start an evaluation of this change.

Action 19/1263: CH to request a preliminary evaluation on effects of the restructuring of Technical Commissions from ISAC, to be delivered at the next Joint Meeting if possible, by April 15, 2019.

5.4. TIF

SW informed Cnl on TIF activities and active officers.

A draft list of events eligible to receive travel grants from TIF is to be drawn up for discussion at the Enschede Cnl meeting.

Action 19/1264: SL, CT, SW to draft list of eligible events to receive travel grants from TIF, by 31 May 2019.

A revised timeline for travel grants needs to be considered. Applications can be reviewed in parallel to the paper reviewing process. TIF could supply the event organiser with the names of applicants to enable early selection of recipients of the travel grants from the authors of papers.

Action 19/1265: SL is to draft a revised timeline for TIF grants for further discussion at Enschede, by 31 May 2019.

Upon request from Fabio Remondino, Cnl discussed travel grants for participants of events organised by CIPA. Council agreed to include CIPA, ISRSE and PIA meetings as eligible for Travel Grants requests. The final decision on the travel grants depends on the ISPRS and TIF budgets in the given year.

Action 19/1266: LH to reply to Fabio Remondino that travel grants for CIPA may be requested, asap

5.5. CIPA

Proposed amendments to CIPA statutes were approved by Council.

Action 19/1267: CH to inform CIPA of Cnl approval of amended CIPA statutes, by April 15, 2019.

5.6. International Science Council - ISC

5.6.1. CODATA (ISC) - ISPRS Participation

To date, no response from CODATA has been received. LH is to ask SL and Sisi Zlatanova to explore possible ISPRS participation.

Action 19/1268: LH to send SL contact person email within ISC for CODATA participation, asap.

5.6.2. World Data System – ISC

LH is presently ISPRS contact person. The permanent ISPRS contact is to be decided at Enschede meeting.

Action 19/1269: LH to provide Cnl information on possible ISPRS contribution for and benefits of WDS, by 31 May 2019

Action 19/1270: Cnl to decide at Enschede on whether ISPRS will participate in WDS activities and, if so, who the ISPRS contact person will be, by 14 June 2019.

5.7. ISPRS Membership in AARS

CH informed Cnl that ISPRS has been accepted as a Sustaining Member of AARS as of 1 January, 2019.

5.8. Request for Membership

Cnl has been made aware, by one of our Sustaining Members, that the Palestinian Land Authority might be interested in becoming an ISPRS OdM.

Action 19/1271: CH to reply to the Sustaining Member that Cnl needs an official application to carry out further steps of application, by April 15, 2019.

6. XXIV ISPRS Congress

6.1. General Status of Preparations: 2nd Announcement etc.

NP presented the status of preparations for the Congress.

Action 19/1272: NP to publish the 2nd Announcement at the Congress web site and the printed version, which is to be used during coming ISPRS events and meetings attended by NP, asap.

6.2. Schedule prior to the Congress

Cnl Members have to follow a fixed *Schedule Prior to Congress* which will be sent to them by CH.

Action 19/1273: CH to forward *Schedule Prior to Congress* to Cnl, by 31 May 2019.

6.3. Awards

CJ reported on the status of preparations for the Awards at the Nice Congress.

CT confirmed that the Brock Gold Medal will be sponsored by ASPRS. CRSS and CIG are convening on the sponsorship of the Samuel Gamble Award. Sponsorship of the Karl Kraus Award has also been confirmed. Sponsorship of all other awards had been previously confirmed.

6.4. Keynote Speakers

For the opening ceremony and the 6 plenary sessions at Congress, 7 invited speakers are to be chosen. The invited speaker list is to be consolidated, including persons from all areas in the field, for further discussion at Enschede, where it will be finalised. The speakers are to be approached by NP thereafter.

Action 19/1274: Cnl is to add invited speakers to list for Congress, for further discussion at Enschede, by 31 May 2019.

6.5. Electronic Voting

Electronic voting is possible for the 2020 GA. A detailed written description of ISPRS requirements will need to be submitted to the provider of the system to receive a quote and confirmation from the service provider that the system satisfies all the requirements for the ISPRS GA voting system.

Action 19/1275: NP is to prepare a detailed description of the electronic voting system for Congress to satisfy all requirements of the ISPRS and contact a provider, for further discussion at Enschede, by 31 May 2019.

6.6. Fora at Congress

NP presented his proposal for the fora track: *Building the future together*, composed of the national mapping and cadastral agency forum, the space agency forum, and the business forum. The fora track will cover 5 full days of Congress from 15 - 19 June, and will mix oral presentations, panel sessions, and brainstorming sessions. Responsible persons for the Fora are to be selected asap.

Action 19/1276: NP to appoint 1 - 2 responsible persons for each of 5 Fora planned for the Congress, by 31 May 2019.

Action 19/1277: NP is to secure names of French and international speakers for sessions at Congress, by 31 May 2019.

6.7. Cooperation Congress Nice / IGARSS 2020 - Respective Special Sessions

Cnl agreed that respective Special Sessions (SpS) may take place between ISPRS at Nice Congress and IGARSS 2020.

Action 19/1278: NP to contact IGARSS to organize IGARSS SpS during the Congress, in due time.

7. Student Consortium

7.1. Summer Schools

Information on all SSs is to be delivered to the Student Consortium, so the SC can compile a complete list of SS organised by ISPRS.

Action 19/1279: LH to inform S. Rose-Reyes of SS in Obergurgl, including sending application form, asap.

Action 19/1280: CT to confirm list of SSs with SC, by 30 April 2019.

7.2. Statutes

Council approved the SC statutes, following an editorial amendment. CT is to forward final Statutes to Senthil Kumar and SC to publish them on the SC web site.

Action 19/1281: CT to forward final SC Statutes to Senthil Kumar, by 30 April 2019.

Action 19/1282: CT to ask the SC to publish new SC Statutes on SC web site, by 5 June 2019.

8. GSW 2019

GV submitted a report to Cnl on the status of preparation which is in a very good shape.

9. GSW 2021

The contract between MBRS from Dubai (U.A.E.), organiser of the GSW 2021, and ISPRS was signed by both sides.

Action 19/1283: CH to request that MBRS submit a progress report on GSW2021 preparations every 3 months, by April 15, 2019.

Action 19/1284: CH to ask that a MBRS representative attend the JM at GSW2019 in Enschede and present their ideas for GSW 2021, by April 15, 2019.

10. ISPRS 2020-2024

OdMs should be encouraged to host Technical Commissions for 2020-24 period, together with Vice-TCPs from a different country.

Action 19/1285: LH to write an announcement for the eBulletin encouraging applications from OdMs to host Technical Commissions in 2020-24 period, by 31 May 2019.

11. Planning Meetings – Time between Events

In future, event names need to be reviewed more critically. A buffer of four months free of ISPRS events on related topics must be maintained either end of an ISPRS Congress, GSW and Symposia, unless the corresponding director of the Congress, GSW or Symposium approves the additional meeting. If unsure, the main event organiser of Congress, GSW and Symposia should be contacted for approval.

12. Publications

12.1. Responsibilities of Articles

CH asked all authors to submit their articles/editorials in a timely fashion according to the plan mentioned below in items 12.1.1 – 12.1.3, agreed by Cnl. He also asked LH to prepare interesting lists of topics incl. proposals for potential authors in advance of the meetings – from within or outside Cnl.

12.1.1. eBulletin

The editorial list was updated.

12.1.2. The GIM

The editorial list was updated.

12.1.3. Geoinformatics

The editorial list was updated.

12.2. Publication of Meetings organised by ISPRS Members in ISPRS Proceedings

Following requests from Members, Cnl decided to offer the publishing of proceedings of meetings organised by ISPRS members in ISPRS Archives as a member benefit, under the following conditions:

- The language is English, and the paper layout follows the ISPRS guidelines (Orange Book, Appendix 5).
- There is an abstract review process in place, similar to ISPRS guidelines, see <https://www.isprs.org/publications/archives-review.aspx>.
- Proceedings will be published in the current web site setting, see <https://www.isprs.org/publications/archives.aspx>.
- All papers accepted for, and presented at the meeting will be published in the proceedings.
- The interface between the local organiser (ISPRS member) and Copernicus is the set of pdf files, based on the contract between the organiser and Copernicus. The organiser also pays the publication fees directly to Copernicus.

At this stage, publication in Annals is not possible.

Action 19/1286: CT is to write a report for the eBulletin on publication of proceedings for meetings organised by ISPRS members, as a new benefit for members, by 15 April 2019.

Action 19/1287: LH to include information on publication of proceedings for meetings organised by ISPRS members, as a new benefit for members in letter to OdMs, by 31 May 2019.

12.3. Contract with the IJPRS Publisher

The contract with Elsevier is due for renewal on 31 December 2020. Elsevier representative, Lan Song, is to be invited to a CM at Enschede, to take place along with DL, QW and GV, to begin renegotiation. Open Access publication policy is to be discussed.

Action 19/1288: CT to invite Lan Song to meet in Enschede at CM, asap.

12.4. Quality of Papers published in IJGI

Postponed until Enschede CM.

12.5. Plagiarism – Strategy

Plagiarism is becoming a more and more important issue for many organisations and publishers. Therefore, Cnl needs to address the issue in order to minimize the number of cases in ISPRS publications. Cnl will discuss a strategy and roadmap on plagiarism with TCPs at JM in Enschede.

Action 19/1289: CH to ask Copernicus about the possibility for them to check papers for plagiarism prior to publication, by 30 April 2019.

12.6. Indexing in CrossRef

LH is to ask TCP IV for more information on CrossRef and report at next CM.

Action 19/1290: LH to ask TCP IV for more information on CrossRef, by 30 April 2019.

12.7. Social Media

CT reported on the subscription to Hootsuite. Presently, he is Account Owner, Marguerite Madden, Content Manager, and Mustafa Üstüner, Media Manager. The networks included are Facebook, LinkedIn and Twitter. CT to prepare an organised content flow management.

Action 19/1291: CT to deliver Social Media Content Procedure document to LH for comments, by 15 May 2019.

Action 19/1292: LH to comment/amend Social Media Content Procedure document and send to Cnl for comments to be given by 31 May, by 20 May 2019.

Action 19/1293: CT to give progress report on Social Media at next CM, by 14 June 2019.

13. Financial Issues

ISPRS has MOUs with AARSE, OGC and EIS-Africa which include a reciprocal non-payment membership agreement.

13.1. Draft of the 4-year ISPRS Budget

The 2024 Congress loan was added to the 4-year budget.

13.2. Report to Financial Commission

The financial Report for 2018, the Budget for 2019 and the 4-year Budget were sent to FiC, and comments were received. The financial relation between TIF and ISPRS for Travel Grant funding was discussed.

Action 19/1294: SL to respond to FiC comments, by May 31 2019.

Action 19/1295: SW and SL to investigate potential investment opportunities, by 15 May 2019.

13.3. Members in Arrears

13.3.1. StM Malaysia - UTM

Action 19/1296: SG to inform UTM of final cancellation of membership following repeated unanswered requests to pay membership fees, asap.

Action 19/1297: CH to inform new Malaysian StM of possibility to join ISPRS, by 30 April 2019.

13.3.2. Proposal for dealing with Members in Arrears in the Future

SL presented a proposal on how to handle members who don't pay fees. He suggests non-paying OdMs receive *observer status* and all other members become *inactive* after a certain number of years of non-payment. If members continue not to pay, they will be expelled at the following GA. Decisions for each individual case will be met using Council discretion. To implement any changes to the present form, changes to the Statutes are necessary which requires approval of the ISPRS GA.

Action 19/1298: SL to propose changes to Statutes regarding members not paying their annual membership fees for further discussion in Enschede, by 15 May 2019.

13.4. Report to ISC for Determination of Membership Fees after 2021

No action at present.

13.5. Communication to Members from Treasurer

Communication and invoices to members from the treasurer's assistant are to be sent through isprs-tr@isprs.org email address, beginning with the distribution of payment reminders in June. SL is to set up email account with Dan accordingly.

Action 19/1299: SL to contact Dan about treasurers email account to be used for invoices, by 31 May 2019.

14. Council Attendance at Meetings

14.1. Council Attendance at International Meetings

The list was updated.

14.2. Next CM and JM

The next Cnl and Joint Meeting will take place in Enschede from 10-14 June. The following Cnl Meeting is proposed to take place in Guilin, China, approximately on 15-17 November 2019.

Action 19/1300: CH to contact organisers of the Guilin conference, Nov. 15-17, to ask whether an ISPRS Cnl meeting could be held during the meeting, by 20 April 2019.

15. Projects

LH and CJ reported on the following projects:

15.1. ISC GeoUnions

Ongoing

15.2. Water Security Project

The project is under Jon Mill's leadership. No information received to date.

15.3. UNGGIM

As it was not possible to submit the UNGGIM project, CJ approached GEO and has drafted a work plan on SDG. A proposal for ISPRS support is to be presented at Enschede.

Action 19/1301: CJ to present a proposal for ISPRS support for an SDG-GEO project, to be decided upon at Enschede, by 31 May 2019.

16. Any Other Business

16.1. LAGIRS - Brazil/Chile

The location of the LAGIRS meeting will be decided by open call. Brazil had declared an interest to organise 2022 meeting. The meeting language will be Spanish. 300-400 participants are expected at the 2020 meeting in Santiago de Chile. The Cnl representative for 2020 is yet to be decided.

Action 19/1302: Cnl to decide an ISPRS representative to 2020 LAGIRS in Chile, in due time.

16.2. Coordinated Capacity Building - A Framework

Cnl supports the Coordinated Capacity Development to support the 2030 Agenda of Sustainable Development Goals, the Sendai Framework for Disaster Risk Reduction and the Paris Agreement, as requested by Senthil Kumar.

Action 19/1303: LH to inform Senthil on Cnl support for Coordinated Capacity Development and ask him to present this initiative during JM in Enschede, asap.

17. Closing

CH expressed his thanks to SL, as representative of CRSS, for hosting a very productive meeting and closed at 16:50 on March 29, 2019.