

Minutes, Council Meeting

17 - 18 September 2022

Prague, Czech Republic

In Attendance:

President	Lena Halounová (LH)
Vice President	Nicolas Papparoditis (NP)
Secretary General	Jiang Jie (JJ) remotely
Past President	Christian Heipke (CH)
Treasurer	Stewart Walker (SW)
Congress Director	Derek Lichti (DL) attended on Sept.17

Minutes:

ISPRS Headquarters	Annette Radtke (AR)
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Minutes

1. Opening Remarks

LH opened the meeting at 15:30 and welcomed the participants.

2. Approval of Agenda

The agenda was approved.

3. Approval of Minutes, Post-Congress CM from 12 July 2022

The minutes from the post-Congress meeting were approved.

4. Action List

The Council action list was revised.

5. Society Management

5.1 Areas of Responsibility and Document Management

5.1.1 General Internal Responsibilities

The primary and secondary responsibilities for Cnl members were delegated and documented in Appendix A, and will be used to update the Green Book document: 7.6 Areas of responsibility of Council Members, Table 1: Responsibility for ISPRS activities.

Responsible Cnl members for liaison with other organisations and sister societies were delegated and documented in Appendix B, and will be used to update the Green Book document: 7.6 Areas of responsibility of Council Members, Table 2: Liaison with other organizations.

Cnl members are asked to make suggestions how to cooperate with the listed organisations they are responsible for, incl. goals of the cooperation and measures to be taken. Furthermore, Cnl members were asked about further organisations with which ISPRS should liaise, suitable activities and their pros and cons related to these organisations.

Action 22/1019: Cnl members are asked to make suggestions how to cooperate with the listed organisations they are responsible for, incl. goals of the cooperation and measures to be taken, by Spring Meeting 2023

Action 22/1020: Cnl members to suggest organisations missing from *Liaison with other Organizations* document and activities related to them, by Spring Meeting 2023

Appendix A: Responsibility for ISPRS activities (version 2022.09)

Appendix B: Liaison with other organizations (version 2022.09)

5.1.2 ISPRS Document Revision and Management

Cnl responsibility was delegated for the revision of ISPRS documents, as in Appendix C.

When revising contracts for Congress, the Geospatial Week and Symposia, LH is to suggest additions about online and hybrid sessions.

Council agreed that the TC and WG line in ISPRS publications is confusing for external persons and CH is to revise the Author Guidelines accordingly.

Action 22/1021: LH to revise contract templates for Congress, the Geospatial Week and Symposia and forward to Cnl, by 30 October 2022

Action 22/1022: CH to revise Orange and Green Books, by 30 November 2022

Action 22/1023: CH to revise ToR of Awards, by Spring Meeting 2023

Action 22/1024: CH to revise Author Guidelines for ISPRS Proceedings, by 20 September 2022

Appendix C: Responsibility for ISPRS documents (version 2022.09)

5.1.3 Statutes & Bylaws

CH has adapted amendments which were approved by the GA. This version of St&Blis will go to the website.

Action 22/1025: CH to forward ME 2022 version of St & Blis for the web site, by 30 September 2022

NP is responsible for the revision and update of St&Blis and will do so taking comments from the GA into account.

Action 22/1026: NP to draft the amendments to St&Blis taking suggestions from GA into account, by Spring Meeting 2023

5.2 Minutes Flow-Charts for Council for CM and JM

Cnl agreed on the procedures for making Agenda and Minutes of CM and JM following the flow-charts supplied by JJ, as in Appendix D.

Appendix D: Flowcharts for preparing Agenda and Minutes of CM and JM (version 2022.09)

5.3 Order of Cnl Members in ISPRS Documents

The order of Cnl members was set to: Pr, VP, SG, PP, Tr, CD. This order will be used in all society documents and communications.

5.4 Council Management and Access to the Dropbox containing the Society Documents

Pr, SG will keep the read-write rights and other Cnl members will keep read-only rights to the Dropbox for the first year and the system of access will be revised during the Autumn CM 2023. SG will keep the Dropbox owner rights.

Action 22/1027: CH to arrange NP, SW and DL to have access to ISPRS files stored in Dropbox., by 30 November 2022

Action 22/1028: CH to transfer his Dropbox ownership to SG, by 30 November 2022

6. Promotion of the Society

6.1 Website

JJ suggested making the website more dynamic by announcing events and activities of TCs and WGs regularly. Reports of events are welcomed, to be published in the Bulletin and on the web, and TCP are reminded of this prior to each eBulletin publication.

ME, the webmaster of ISPRS, has implemented a past event calendar page for reference purposes. Changes to the website are to be approved by SG before being implemented.

Action 22/1029: JJ to inform TCPs about reporting of activities from TCs to be published at the web site, by 30 October 2022

6.2 Social Media

Postponed

7. ISPRS Membership

7.1 Status of Ordinary, Associate, Sustaining and Regional Members

SW showed statistics on payment status of members.

7.2 Members in Arrears

Reminders have been sent to members in arrears. These will be repeated in November and SW will contact members personally.

Action 22/1030: SW to send reminders to members in arrears, by 30 November 2022

7.3 Correspondence with Members

LH is to draft a letter, on behalf of Cnl, to send to members to thank their support and to inform them about upcoming activities.

Action 22/1031: LH to draft letter to members thanking for support and informing of activities, by 30 September 2022

8. Financial Affairs

SW provided information on the Society assets, investments and accounts. It was decided to discard all financial documents older than 7 years.

Dan will continue in the position of Treasurer's assistant for the time being.

8.1 Guidelines for Council Spending Policy

Action 22/1032: SW to review the Financial Policy, by Spring Meeting 2023

8.2 Funding of Annette's Salary and Travel Expenses

As the costs will no longer be covered by the German Research Foundation (Deutsche Forschungsgemeinschaft, DFG), the salary expenses will be covered by ISPRS, while travel expenses will be covered to the agreed extent by the SG. A final solution for the arrangements will be determined.

Action 22/1033: CH to suggest a way for the arrangement of funding Annette's salary, by 31 October 2022

Action 22/1034: JJ and SW to suggest a way for the arrangement of funding Annette's travel expenses, by Spring Meeting 2023

8.3 Financial Result of Nice Congress and Possible Implications

Awaiting result from the French Tax Office.

8.4 Discussion of 2022-2023 Budget

Action 22/1035: SW to send 2022 Financial Report and 2023 Budget to Cnl, by 10 November 2022

Action 22/1036: Cnl to respond to Financial Report and 2023 Budget from SW, by 15 November 2022

9. ISPRS Publications

9.1 Discount for Authors for the Open Access Journals

Following a question from a member regarding a discount for Ordinary members publishing papers in the open-access journals, the new Cnl was informed of the scheme whereby it is possible for persons to apply to ISPRS for support for APC.

Action 22/1037: NP to contact with ISPRS IJGI and ISPRS Open Journal of P&RS regarding ISPRS support for APC, by Spring Meeting 2023

9.2 MDPI's Request to raise APS

NP is to take up discussions with MDPI, firstly, asking for a rationale for the increase of APC. Further discussion is then to be scheduled.

Action 22/1038: NP to ask MDPI for a rationale for raising the APC and communicate to Cnl, by 31 October 2022

9.3 Numbering of Volumes after the Nice Congress

LH to contact Copernicus regarding the inconsequent numbering of the Archives and Annals and to report to Cnl.

Action 22/1039: LH to contact Copernicus regarding inconsequent numbering of Archives and Annals and to report to Cnl, by 30 September 2022

10. Coming Meetings

10.1 Meetings to be attended by Council Members

The list was updated. Prior to future meetings, Cnl members are asked to revise the document saved in the Exchange Dropbox, completing coming events and possible personal attendance.

Action 22/1040: Cnl to complete attendance at coming events table in Exchange Dropbox, prior to next meeting

Appendix E: Council Attendance at international meetings (version 2022.09)

10.2 Next Council Meeting

China, March, week beginning 9-13 (or 13-19) March 2023

or

GEO Week, Denver, USA, 10 or 11-14 February 2023

10.3 Important Items to be discussed in next CM Meeting

Social Media

Amendments of Statutes & Bylaws

GSW 2023

Financial Result of Nice Congress and possible implications

11. Any Other Business

SW is to follow up on webinars to include industry and increase their connection to ISPRS.

Action 22/1041: SW to contact IIAC and discuss ISPRS/industry webinars and increased connection with ISPRS, by 30 September 2022

GS asks if ISPRS would like to send two speakers to the GLOC Conference, Norway 23-25 May 2023. LH to approach LP.

CH informed Cnl

that the GA Minutes and the Resolutions from Nice are finalized;

that Cnl needs to consider when to invite Reg. Reps and other committee Chairs to a Council or Joint meeting during the 2022-26 term.

JJ reported that she has an office for the Chinese ISPRS secretariat in her University in China.

12. Closing

LH thanked the participants for their attendance. Cnl thanked LH for the warm and well-organised hospitality. The meeting was closed on 18 September at 15:40.

13. Appendix

13.1 A. Responsibility for ISPRS activities (version 2022.09)

P: primary contact person

X: Contact person or secondary contact person

ORG/ACTIVITY	President	Vice President	Secretary General	Past President	Treasurer	Congress Director	others
Administration							
Statutes & Bylaws/guides		X					
Strategic development	P	X		X			
Resolutions				X			
ISPRS Foundation	P				X		
ISAC, IPAC	P	X					
IIAC	X				X	P	
CIPA	X						Com. II
ICORSE	X			P			Com. III
Student Consortium	X	P				X	
Scientific Initiative/ECBI					X		
OdM, AsM, RgM	X		P				
Sustaining Members	X		X		X	P	
Individual Members			X				
Recruitment of new members	X	X	P	X	X	X	
Regional Representatives		P	X				
Finances					X		Treasurer
Address database			X				
Publ. (Journals, Books)		P		X			
Event approval and Publ. (Archives, Annals)			X				
Publ. (eBulletin, GIM)			X				
Web content approval				X			Webmaster
Awards	X			P			
Congress						X	
Contracts	P				X		
Technical Commissions	X						
Dropbox (Deposited Documents)							
Geospatial Week		P		X			Host of GSW
Webinar/Keynote program			X				TCPs, SC
Green and Orange Book		X		P			

13.2 B. Liaison with other organizations (version 2022.09)

ORGANISATION	President	Vice President	Secretary General	Past President	Treasurer	Congress Director	others
AARSE (African Association of Remote Sensing of the Environment)	P			X			
AARS (Asian Association on Remote Sensing)	P		X				
CEOS (Committee on Earth Observation Satellites)	P		X				TC I
CIPA (International Committee of Architectural Photogrammetry)	P				X		TC II
COSPAR (Consultative Group on Potentially Harmful Effects of Space)	P			X			IPAC
EARSeL (European Association of Remote Sensing Laboratories)	P			X			
EuroSDR (European Spatial Data Research)		X		P			
FIG (International Federation of Surveyors)	X					X	TC IV
GEO (Group on Earth Observations)		X	P				TC III
GISciences				X			TC IV
IAF-IAA (International Astronautical Federation)	P			X			IPAC
IAG (International Association of Geodesy)		X					TC I
IAPR TC-7 (The International Association for Pattern Recognition)		P		X			TC II
ICA (International Cartographic Association)	P			X			TC IV
ICORSE (The International Committee On Remote Sensing of Environment)				X			
ICS GeoUnions	P		X				
ISC (International Science Council)	P		X				
IEEE-GRSS (IEEE Geoscience and Remote Sensing Society)	X			P			TC III
IEEE-CS (IEEE Computer Society)		P		X			TC II
IGU (International Geographical Union)	P	X					TC IV
ION (Institute of Navigation)		X					TC I
ISDE (International Society for Digital Earth)	P	X					TC IV
ISO (International Organization for Standardization)					X		TC III/IV

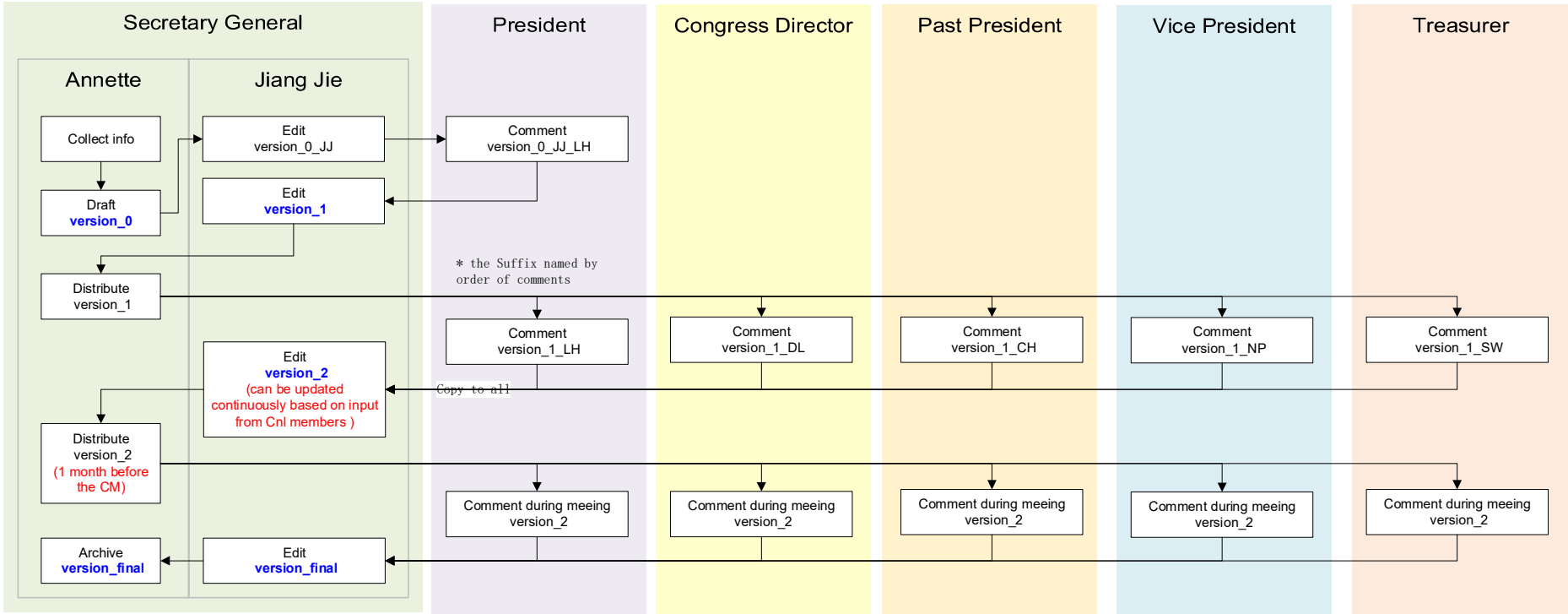
IUFRO (International Union of Forest Research Organizations)		X					
OGC (Open Geospatial Consortium)					X		TC IV
OSGeo (The Open Source Geospatial Foundation)	X	P					TC IV
SCO (The Space for Climate Observatory)		X					
SELPER (Sociedad Latinoamericana en Percepción Remota y Sistemas de Información Espacial)	X			P			
SPIE (International Society for Optical Engineering)					X		TC I/II
UN COPUOS (United Nations Committee on the Peaceful Uses of Outer Space)	X						IPAC
UN OOSA (United Nations Office for Outer Space Affairs)	P		X				IPAC
UN-GGIM Geospatial Societies (JBGIS originally)	P	X	X	X			
WGIC (World Geospatial Industry Council)					X		

13.3 C. Responsibilities for ISPRS documents (version 2022.09)

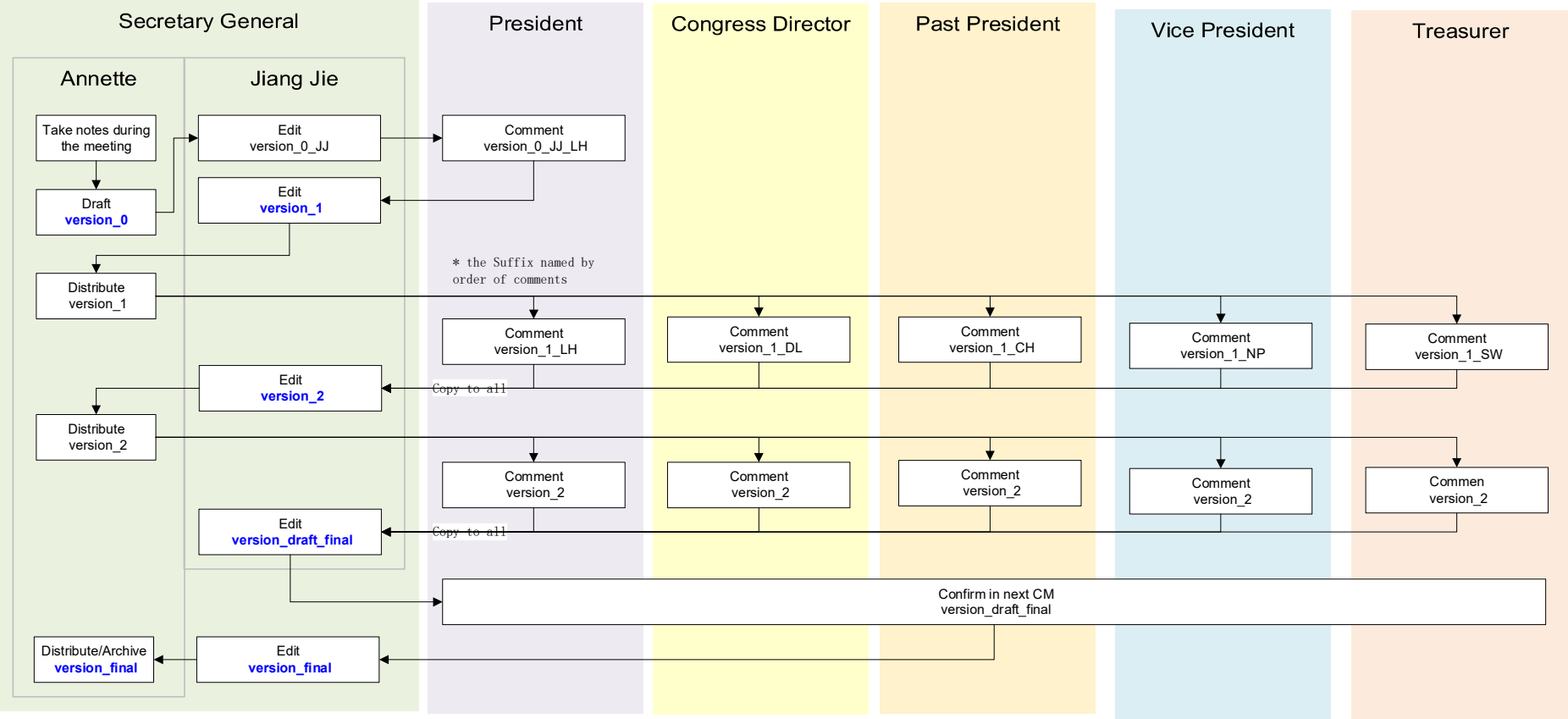
Item	Responsibility in Council	Approval
Statute & Bylaws	Vice President	Council and General Assembly
Orange Book	Past President	Council
Green Book	Past President	Council
MoU	President	Council
Agreements	President	Council
Contracts	President	Council
ToR of Awards	Past President	Council

13.4 D. Flowcharts for preparing Agenda and Minutes of CM and JM (version 2022.09)

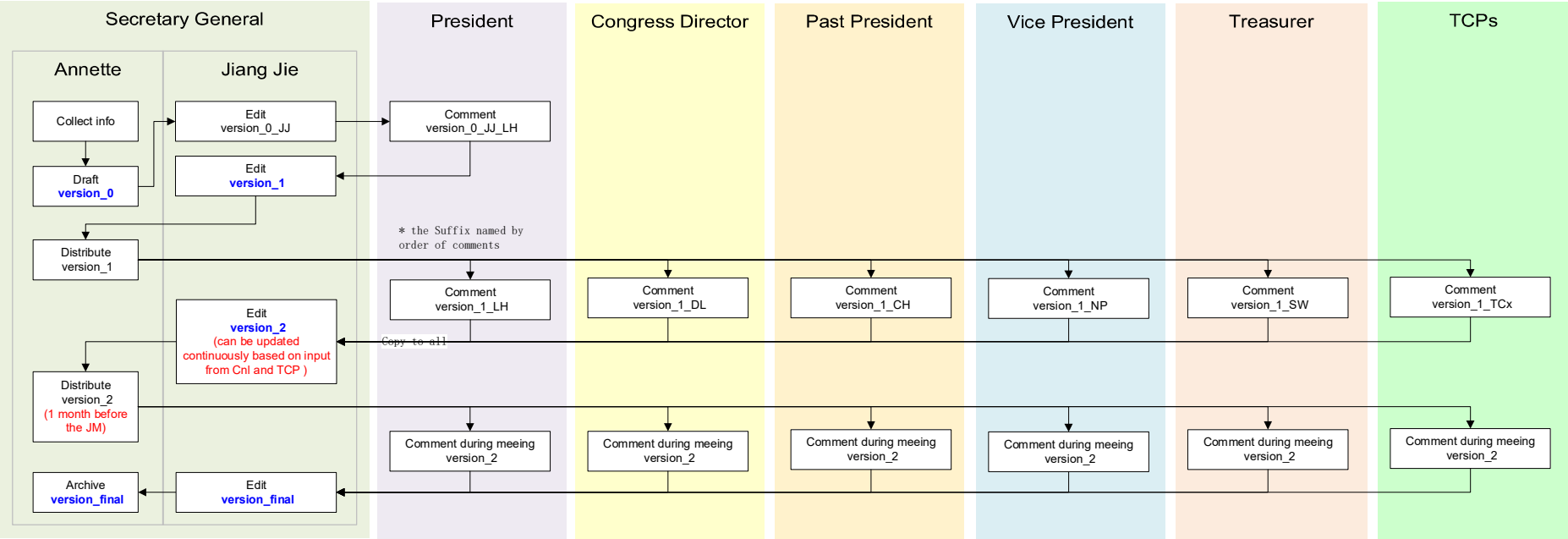
ISPRS Flow-chart 1: Agenda for CM



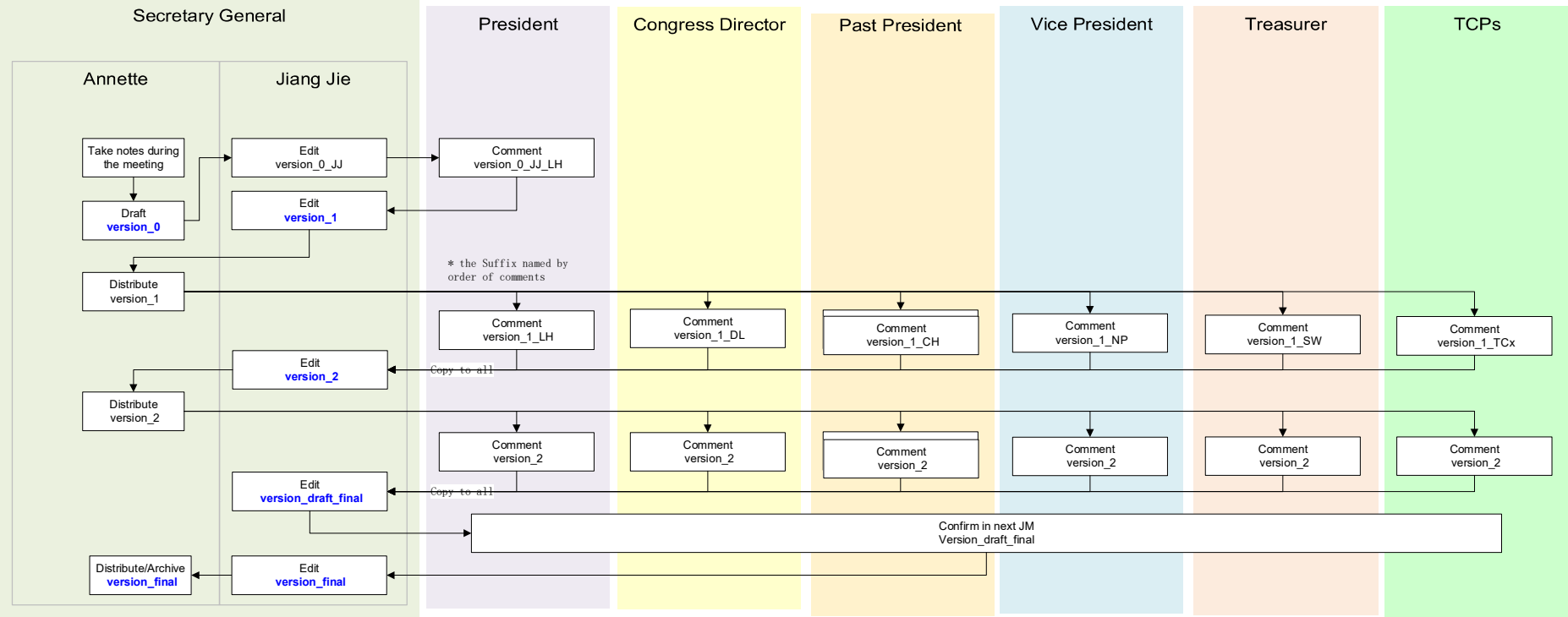
ISPRS Flow-chart 2: Minutes of CM



ISPRS Flow-chart 3: Agenda for JM



ISPRS Flow-chart 4: Minutes of JM



13.5 E. Council Attendance at international meetings (version 2022.09)

Dates	Name	Place	Attendance	ISPRS funds requirement
2022				
Jul 16 -24	41st COSPAR Scientific Assembly	Athens	OA	Yes
Jul 18-22	IGU, Centennial Congress	Paris, France	LH	Yes
Aug. 3-5	UN-GGIM Geospatial Soc	New York		
Sep 6-8	9th ISDE2022	Chennai, India	CH	yes
Sep 13-16	Photogrammetric Week	Stuttgart, Germany	CH, SW	
Sep 16-18	Joint Meeting	Prague, Czech Rep	all	yes
Oct 3-7	ACRS (remote)	Ulanbatar, Mongolia	LH	NO
Oct 18-20	InterGeo	Essen, Germany	CH, SW	NO
Oct 24-28	AARSE	Kigali, Rwanda	Regional representative of Africa?	?
October 10-14	UNWGIC	India	LH	YES
November 15-17	ISRS National Symposium	India	LH, Orhan	YES
2023				
Feb.	Geo Week	USA, Denvor	SW, DL	
March	Council Meeting	China (?)	all	YES
April 2-5	SBSR, Brazil	Florianopolis	CH	YES
April		Turkey, Antalia	LH,CH, JJ,... TCP-III	YES (LH)
Sept 2-7	ISPRS GSW + CM/JM	Cairo, Egypt	all	YES