



**Independent Expert Oversight Advisory Committee**  
**29<sup>th</sup> Meeting 7 – 11 October 2019,**  
**AFRO, BRAZZAVILLE**  
**Monday 7 October 2019, Day 1**

**Meeting Venue: Sub-Committee Room 2A**

- 08:00-08:30 Arrival of Committee members and tour of premises led by General Management Cluster (GMC), and Administrative Services Officer (ASO)
- 08:30-09:00 Internal meeting of IEOAC members
1. 09:00-09:30 **Opening and Administrative Matters**  
Confirmation of quorum; updates on declarations of interest; adoption of the agenda. (Director IOS; Comptroller; Secretary IEOAC)
2. 09:30-10:30 **Introduction and Overview of the Region:** Briefing on the Region's structure, Overview of programmes, regional priorities and challenges (**AFRO:** RD Dr Moeti, DPM Dr Joseph Cabore; All Directors. CIS, PRM, DRM, AFM RD, DPM, DAF, BFO, others; **HQ:** ADG/Business Operations, Director IOS; Comptroller; Secretary IEOAC)
- 10:30-10:45 *Coffee Break*
3. 10:45-12:30 **Session with DPM and Congo Country Representative:** Discussion on Priority Programme Areas in the region; Key issues with county offices - Financing; Funds management and reporting; PB 2020-2021 (**AFRO:** DPM, WR Congo, PBM, GMC AFM, CIS PRM **HQ:** ADG/Business Operations, Director IOS; Comptroller; Secretary)
- 12:30-14.00 *Lunch*
4. 14:00-15:30 **Session with DAF:** Introduction, Update on Logistics, Inventory and Fixed Assets; Status update on AFRO's overall financial performance, Internal control framework including overview of compliance function in AFRO (with HQ Director CRE joining through VC)-, Status update on DFCs in the region, Status of outstanding external audit Recommendations, Overview of KPIs, IOS - Critical findings related to AFRO, Risk Management, and status of AFRO Risk Register (**AFRO:** GMC AFM., RHM, PMO IT, COT, ASO, IMT **HQ:** ADG/Business Operations, Director IOS; Comptroller; Secretary IEOAC; Through VC: Director CRE)
- 15:30-15:45 *Coffee Break*
- 15:45-16:45 **Session with AFRO DAF continues**
- 16:45-17:30 *Daily wrap - up session*

**AFRO**  
**Tuesday 8 October 2019, Day 2**

08:30-08:45 Internal meeting of IEOAC members

5. 08:45-10:00 **Internal Oversight Services Matters:** General Overview, Summary of significant findings/recommendations, Review of the Dashboard/Heat Map, Status of Investigations (ADG/Business Operations; ADG/GMG; Director IOS; Comptroller; Secretary IEOAC)

10:00–10:30 *Coffee Break*

6. 10:30 -11:30 **Status update on HQ & AFRO Contract Review Committee and eWorkflow initiative in HQ** (AFRO: GMC AFM PSS IMT. HQ: ADG/Business Operations, Comptroller, Director IOS, Finance Officer, HQ/FNM)

7. 11:30-12:30 **Health Systems (Technical Programme Data management) and Information Technology** (AFRO: HSS, CDS, DPM/TO PEP, PHE, WHE, COM; HQ: Comptroller, Director IOS, Secretary IEOAC)

12:30-14:00 *Lunch*

8. 14:00-15:45 **WHO Emergencies Programme in AFRO including an update on Ebola response** (AFRO: WHE, MGA, HSS, CDS, PEP, GMC, AFM, COM; HQ: Comptroller, Director IOS, Secretary IEOAC)

15:45-16:15 *Coffee Break*

9. 16.15 - 17.15 **Transformation from the Regional Office perspective: Regional perception of transformation as a change programme** (AFRO: CIS, DPM, RHM, DPU, PBM, FRH, PMO; HQ: ADG/Business Operations; Director IOS; Comptroller, Secretary IEOAC)

17:15-17:45 *Daily wrap - up session*

**AFRO**  
**Wednesday 9 October 2019, Day 3**

- 08:30-08:45 Internal meeting of IEOAC members
- 10.** 08:45-09:45 **Update on Polio Transition in AFRO** (AFRO: DPM, PEP, DPU, IVB, RHM; HQ: Director IOS; Comptroller; Secretary IEOAC)
- 11.** 09:45-10:50 **Briefing on Evaluation biennial workplan (2020-2021) and update on the FENSA Evaluation** (DG Rep. for Evaluation and Organizational Learning, through VC with HQ; Comptroller, Director IOS)
- 10:50–11:15 *Coffee Break*
- 11:15-11:30 **Preparation for session with Executive Management**
- 12.** 11:30-12:30 **Briefing session with Executive Management to discuss/review main issues** (AFRO: Executive Management as per opening, HQ: ADG/Business Operations; Director IOS; Comptroller; Secretary IEOAC)
- 12:30-14:00 *Lunch in Cafeteria*
- 14:00- Departure to Airport for travel to Rwanda

**Thursday, 10 October 2019, Day 4**  
**WCO RWANDA, KIGALI**

- 08:45-09:00 Internal meeting of IEOAC members
13. 09:00-09:15 **Welcome and introduction of the mission**  
WR Rwanda
14. 09:15-10:00 **Overview of the WCO:** Country Profile, Country Office Structure, Success Stories, Transformation from the Country Perspective, UN Reform, Health Emergencies, (WR Rwanda, OO, TO/HSS, BFA, MAL/NTDs, HIV/TB/Hep, TO/SHRH, TO/NUT) HQ: Director IOS; Comptroller; Secretary IEOAC)
- 10:00-10:30 *Coffee Break*
15. 10:30-11:15 **EVD Preparedness and Operational Readiness in Rwanda** (WR Rwanda and country office team)
16. 11:15-11:45 **Programme Budget Management 2018-2019** (WR Rwanda and country office team)
17. 11:45-12:15 **Compliance and Risk Management at the Country Office**  
(WR Rwanda, OO, TO/HSS, BFA, MAL/NTDs, HIV/TB/Hep, TO/SHRH, TO/NUT), HQ: Director IOS; Comptroller; Secretary IEOAC)
18. 12:15-12:45 **Internal Controls:** Status of DFCs, Procurement, IT, Travel, Best practices, Challenges (WR Rwanda, OO, TO/HSS, BFA, MAL/NTDs, HIV/TB/Hep, TO/SHRH, TO/NUT) HQ: Director IOS; Comptroller; Secretary IEOAC)
- 12:45 – 14:00 *Lunch*
19. 14:30-15:00 **Meeting with Chair of the UN Operations Management Team (OMT)**  
(WR Rwanda, OO, TO/HSS) HQ: Director IOS; Comptroller; Secretary IEOAC)
20. 15:10-15:50 **Meeting with UN Resident Coordinator**  
(WR Rwanda, OO, TO/HSS; HQ: Director IOS; Comptroller; Secretary IEOAC)
- 16:00 -17:00 *Daily wrap - up session*

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**Independent Expert Oversight Advisory Committee**  
**29<sup>th</sup> Meeting 10 – 11 October 2019,**  
**Kigali, Rwanda**  
**Friday, 11 October 2019**

- 08:30-08:45 Internal meeting of IEOAC members
21. 09:00-09:30 **Meeting with Ministry of Health**  
(WR Rwanda, OO, TO/HSS, HPR HQ: Director IOS; Comptroller; Secretary IEOAC)
22. 09:30-12:00 **Field visit to Mayanage Health Centre, Bugesera District** (WR Rwanda, OO, HQ: Director IOS; Comptroller)
23. 12:30-13:30 **Debriefing with Regional Director, AFRO** (Through VC)
- 13:30-14:30 *Lunch*
- 15:00-16:00 **Mission Debrief**
- 16:00- end **Preparation of meeting report and review of agenda for March 2020 meeting**

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