# DIVORCE WITHOUT MINOR CHILDREN CASES: What to do with these Court Forms

# Here are a few tips for filling out the forms:

- Always use full legal names, not nicknames.
- Type or print neatly.
  - o Fillable versions of the forms are available on our website at: <a href="http://courts.maine.gov/fees">http://courts.maine.gov/fees</a> forms/forms.
- You will file each form with the Court. Before you do that, make copies of your completed forms—one for yourself and one copy for each of the other parties. You will need to find a place to make copies (like a library). The court clerk cannot make copies for you.

# **STEP ONE: Fill out the Forms**

# Family Matter Summary Sheet (FM-002)

This form is required for the clerk to start an action. In order to fill out this form you need to enter contact information for yourself and for the defendant.

# Complaint for Divorce (FM-004)

The section at the top of the form is called the "caption." Fill in the location of the District Court (for example: "Bangor"). The clerk will fill in the docket number later. You are the plaintiff and your spouse is the defendant. Write your full legal name in the blank before "Plaintiff." Write your spouse's full name in the blank before "Defendant." If you or your spouse owns a house or other real estate or land, check the box next to "Title to Real Estate Involved." You should check this box even if title to the real estate is only in one party's name. Fill in the other blanks on the form. Near the end, where it says, "Plaintiff requests," check all the boxes that apply. (If you are not sure, check the box; you can drop that request later.) You must sign this form in front of a notary public. You can find a notary at a bank, a legal services office, through your own town office, or at the court clerk's office. Please note: parties must use the same form whether or not the divorce involves minor children.

# Family Matter Summons and Preliminary Injunction (FM-038)

You must use the <u>original</u> form you got from the clerk. It has the clerk's original signature and seal. You cannot use a photocopy or on-line version of this form.

Fill out the "caption" as you did on the complaint. Fill in the name and address of the court. Date and sign the form. Leave the spaces on the third page empty.

# Social Security Number Disclosure Form (CV-CR-FM-PC-200)

You are required by both state and federal law to provide your social security number along with your children's social security numbers. This information is collected on the Social Security Number Disclosure form, which will be confidential in the court file. This form is included in your packet.

# Notice Regarding Electronic Service (CR-CV-FM-255)

This packet contains <u>two</u> copies of this form. <u>You have the choice</u> to allow the opposing party to serve documents on you by email. To do this, you must complete one of the copies of the Notice Regarding Electronic Service (CR-CV-FM-255) and include that in the packet of forms that you serve on the opposing party. Make sure to also include the second blank copy of this form in the packet of forms that you serve on the opposing party. If the opposing party wants to allow

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Language Services: For language assistance and interpreters, contact a court clerk or <a href="mailto:interpreters@courts.maine.gov">interpreters@courts.maine.gov</a>.

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you to serve documents by email, the opposing party must complete the form and send it back to you. Do <u>not</u> file this form with the court.

**PLEASE NOTE:** Receiving filings by email in your case is **completely optional**. If you wish to receive paper filings in your case, you do **not** have to complete this form. However, if you do complete the form, you do **not** need to file it with the court.

### **STEP TWO: Serve the Forms**

Now you must give copies to the defendant. This is called "serving" the court papers. Court rules say you can do this in one of three ways: (1) You can mail the papers, asking the defendant to agree to "service;" (2) you can send the papers by certified mail, restricted delivery; or (3) you can pay a sheriff to give the copies to the defendant. You must file proof of service with the court.

# Service by Mail

Mail or hand-deliver these papers to the defendant:

- Copy of Complaint
- Copy of Summons and Preliminary Injunction
- Two copies of Acknowledgment of Receipt of Summons and Complaint (after you have filled in the "caption" on both copies)
- Blank copy of the Notice Regarding Electronic Service (CR-CV-FM-255)
- Completed copy of the Notice Regarding Electronic Service (CR-CV-FM-255) (only if you want to agree to email receipt of documents filed by the opposing party in your case)
- Stamped, self-addressed envelope

The Acknowledgment of Receipt form asks the other party to sign it, showing that the other party got the papers, and to return the form to you within 20 days. If you get the signed Acknowledgment back within 20 days, go on to Step 3. If not, then you will need to serve the papers another way.

### Service by Certified Mail, Restricted Delivery

Take these papers to the post office along with an envelope:

- Copy of Complaint
- Copy of Summons and Preliminary Injunction
- Blank copy of the Notice Regarding Electronic Service (CR-CV-FM-255)
- Completed copy of the Notice Regarding Electronic Service (CR-CV-FM-255) (only if you want to agree to email receipt of documents filed by the opposing party in your case)

Tell the postal clerk that you want to send the papers by certified mail. Make sure you ask for a "Return Receipt" and "Restricted Delivery." This costs more and involves a few extra steps. Get forms and help from your post office. File with the court clerk the green card you get back from the post office, to prove that the other party got the papers.

# Service by Sheriff

Mail or take to your county sheriff's office:

- Copy of Complaint
- The original Summons and Preliminary Injunction, plus one copy
- Blank copy of the Notice Regarding Electronic Service (CR-CV-FM-255)

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• Completed copy of the Notice Regarding Electronic Service (CR-CV-FM-255) (only if you want to agree to email receipt of documents filed by the opposing party in your case)

In a letter, or in person, ask the sheriff's office to serve the papers on the other party (the defendant). Give the defendant's home address. If you think the defendant will be hard to find at home, give the defendant's work address. The deputy who "serves" the papers will complete page two of the Summons and return the original to you. There is a charge for this service - please contact the sheriff's office for the county where the defendant lives to get information on costs of service.

#### **STEP THREE: File the Forms**

| Within 2 | 0 days after serving the other party, file these forms with the court:                                   |
|----------|--|
|          | ummary Sheet   |
| □ c      | Complaint  |
|          | SN Disclosure Form   |
|          | ummons (REQUIRED regardless of how service was completed, and should be filed with deputy's signature if |
| У        | you used sheriff's service)  |
|          | Acknowledgment of Receipt (if you used service by mail)  |
| □ G      | Green card you got back from the post office (if you used certified mail for service)                    |
| PLEA     | SE NOTE: you must file at least one type of proof of service for each party to the case.                 |

The Court charges a fee to file your papers. Later you may be charged a mediation fee (shared by the parties). If you cannot afford the court fees, you may ask the clerk for an Application to Proceed Without Payment of Fees and an Affidavit. Then file the forms with the clerk along with your other papers. A judge will review your financial information and decide whether you qualify for a "fee waiver." If the waiver is denied, you must pay the filing fee within 7 days. If the waiver is granted, you will not have to pay some or all of the court fees.

# **WHAT IS NEXT?**

Once the court receives a complete filing, the clerk will schedule the first court event with judge. For more information on this and the rest of the court process, please visit the Family and Children page at the Maine Judicial Branch website listed below or read "A Guide to Family Separation in Maine" that is provided to every party at the start of a case.

# Forms required after initial filing:

Whenever you file with the court any of these forms, or any other document, you <u>must</u> send a copy to the opposing party.

### Financial Statement (FM-043)

You must file a Financial Statement if you and the defendant disagree about how to divide your property, about spousal support (alimony), or about attorney's fees. This form is available on the Judicial Branch's website at: <a href="http://courts.maine.gov/fees\_forms/forms/index.shtml">http://courts.maine.gov/fees\_forms/forms/index.shtml</a> or from any District Court Clerk's office. After filling it out, file it with the clerk and send a copy to the defendant. The defendant must also file one of these forms and give you a copy. There will be a court order setting the deadline for the filing of this form.

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# Certificate in Lieu of Financial Statement (FM-042)

If there is no dispute about personal property, real estate, spousal support or attorney's fees, you should file the Certificate in Lieu of Financial Statement. This form is available online at:

http://courts.maine.gov/fees\_forms/forms/index.shtml or from any District Court Clerk's office. After filling it out, file it with the clerk and send a copy the defendant.

## **Certificate Regarding Real Estate (FM-056)**

In every divorce action in which a party has in interest in real estate, each party must file with the Court a Certificate Regarding Real Estate (FM-056), at least 7 days before the final hearing, containing the following information: the street address of the property, the date of the Deed and which parties' name are on the Deed, the book and page number of the applicable Registry of Deeds where the Deed is recorded, the date of the parties' marriage, and whether the property was acquired by gift or inheritance.

# Federal Affidavit (FM-052)

If the defendant has not entered an appearance or appeared in court for the divorce proceedings at the time of the final hearing, the plaintiff must file a Federal Affidavit (FM-052) stating under oath that the defendant is not serving in the military or an affidavit signed by defendant waiving rights conferred by the Service Members Civil Relief Act.

# **HELPFUL RESOURCES**

A Guide to Family Separation in Maine: This guide will help you better understand the court process in family law cases such as divorce and parental rights and responsibilities (PR&R) cases. PR&R cases involve parties who have a child, but are not married. You can get a copy of this guide at the court or access it online <a href="www.courts.maine.gov">www.courts.maine.gov</a>.

**Maine Judicial Branch website:** The Families and Children page of the website includes information on many different types of family cases. Please visit that page for information on what to expect from the court process and issues that may come up in your case.

**Mediation:** A mediator may be able to help you and the other party or parties reach an agreement on issues relating to your case. Mediation can be arranged through the court or a private mediator.

For more information about these resources, speak with the court clerk or visit the Maine Judicial Branch website at: <a href="https://www.courts.maine.gov">www.courts.maine.gov</a>.

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# **FAMILY AND PROBATE MATTER SUMMARY SHEET**

This form is used for entering basic information about the case and the parties into court records. <u>You must complete</u> and file this form with the Clerk when you file your Complaint or Motion.

<u>PLEASE NOTE</u>: You are <u>not</u> required to give a copy of this form to the other party.

| COURT LOCATIO                    | <b>N</b> (where you are filin  | g this actio | n):           |               |  |           |            |                   |
|----------------------------------|--|--------------|---------------|---------------|--|-----------|------------|-------------------|
| TYPE OF ACTION                   | (select one)   |              |               |               |  |           |            |                   |
| Divorce – rea                    | l estate involved<br>its & Responsibilities (<br>ration<br>a minor<br>e of a minor | unmarried    | parer         | nts)          | vorce – no real estate<br>rentage (determining<br>nulment<br>lardianship of a minol<br>gistration of foreign j | parent    |            |                   |
| TYPE OF FILING (                 | select one):   |              |               |               |  |           |            |                   |
| Original proce                   |  | ase transfei | rred f        | rom probate   | e court. Original dock   | et num    | ber:       |                   |
|                                  | to Enforce for C   | ·            | to            | Terminate     | Parental Rights<br>ost-judgment, name o  | of perso  | on who w   | vas the plaintiff |
| or petitioner in the Name: First | ne original case.)   | Middle       | Last          | <u> </u>      |  | Maide     | en         |                   |
|                                  |  |              |               | T             |  |           |            | Ι                 |
| Mailing Address                  | <b>5:</b>  |              |               | City          |  |           | State      | Zip               |
| Physical Addres                  | s:   |              |               | City          |  |           | State      | Zip               |
| Gender:                          | Date of Birth (mm/a  | ld/yyyy):    |               |               | SS Number Disclosu   | ıre Req   | uired on   | separate form     |
| Home Telephon                    | ie:  |              |               |               | Work Telephone:  |           |            |                   |
| Email:                           |  |              |               |               |  |           |            |                   |
| Attorney's Nam                   | e:   |              |               |               | Bar ID#:   |           |            |                   |
| Dlaintiff/Datition               | ner Information: (A se   | cond plaint  | iff or        | netitioner /  | or person starting the   | casa i    | f applicat | ala )             |
| Name: First                      |  | Middle       | Last          | •             | or person starting the   | Maide     |            | ле.,              |
| Mailing Address                  | <b>:</b> :   |              |               | City          |  |           | State      | Zip               |
| Physical Addres                  | s:   |              |               | City          |  |           | State      | Zip               |
| Gender:                          | Date of Birth (mm/d  | ld/yyyy):    |               |               | SS Number Disclosu   | ıre Req   | uired on   | separate form     |
| ADA Notice: The                  | Maine Judicial Branch c  | omplies with | the A         | Americans wit | h Disabilities Act (ADA)   | . If you  | need a rea | sonable           |
| accommodation (                  | contact the Court Access es: For language assistan                                 | s Coordinato | r, <u>acc</u> | essibility@co | urts.maine.gov, or a co  | urt clerk | ζ.         |                   |

| Home Telephon                       | e:   |             |         |                   | Work Telephone:            |           |               |                  |
|-------------------------------------|--|-------------|---------|-------------------|----------------------------|-----------|---------------|------------------|
| Email:                              |  |             |         |                   |                            |           |               |                  |
| Attorney's Nam                      | e:   |             |         |                   | Bar ID#:                   |           |               |                  |
| -                                   | ondent Information:<br>the original case.) | (Person be  | ing se  | erved or if p     | oost-judgment, name o      | of pers   | on who w      | as the defendant |
| Name: First                         | the original case.                         | Middle      | Las     | t                 |                            | Maid      | en            |                  |
|                                     |  |             |         | 1                 |                            |           | T             |                  |
| Mailing Address                     | ::   |             |         | City              |                            |           | State         | Zip              |
| Physical Address                    | s:   |             |         | City              |                            |           | State         | Zip              |
| Gender:                             | Date of Birth (mm/a                        | ld/yyyy):   |         | 1                 | SS Number Disclos          | ure Rec   | quired on     | separate form    |
| Home Telephon                       | e:   |             |         |                   | Work Telephone:            |           |               |                  |
| Email:                              |  |             |         |                   |                            |           |               |                  |
| Attorney's Nam                      | e:   |             |         |                   | Bar ID#:                   |           |               |                  |
| Defendant/Resp                      | ondent Information:                        | (A second   | defen   | dant or res       | pondent, or person be      | eing se   | rved. if an   | policable.)      |
| Name: First                         |  | Middle      | Las     |                   | pondent, en person en      | Maid      |               | pricación        |
| Mailing Address                     | ::   | 1           |         | City              |                            |           | State         | Zip              |
| Physical Address                    | s:   |             |         | City              |                            |           | State         | Zip              |
| Gender:                             | Date of Birth (mm/a                        | ld/yyyy):   |         | 1                 | SS Number Disclos          | ure Red   | quired on     | separate form    |
| Home Telephon                       | e:   |             |         |                   | Work Telephone:            |           |               |                  |
| Email:                              |  |             |         |                   |                            |           |               |                  |
| Attorney's Nam                      | e:   |             |         |                   | Bar ID#:                   |           |               |                  |
| Other Party Info                    | rmation: (if applicable                    | e):         |         |                   |                            |           |               |                  |
| Name: First                         | 、  | Middle      | Las     | t                 |                            | Maid      | en            |                  |
| Mailing Address                     | ::   |             |         | City              |                            |           | State         | Zip              |
| Physical Address                    | s:   |             |         | City              |                            |           | State         | Zip              |
| Gender: Date of Birth (mm/dd/yyyy): |  |             |         | SS Number Disclos | ure Rec                    | quired on | separate form |                  |
| Home Telephon                       | e:   |             |         |                   | Work Telephone:            |           |               |                  |
| Email:                              |  |             |         |                   | 1                          |           |               |                  |
| Attorney's Nam                      | e:   |             |         |                   | Bar ID#:                   |           |               |                  |
| ADA Notice: The                     | Maine Judicial Branch c                    | omplies wit | h the A | Americans w       | vith Disabilities Act (ADA | ). If vou | need a rea    | asonable         |

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# CONTAINS NONPUBLIC DIGITAL INFORMATION

# **MAINE JUDICIAL BRANCH**

| Minor Children (of above parties):  |                            |                 |                               |
|---|----------------------------|-----------------|-------------------------------|
| Full name   | Date of Birth (mm/dd/yyyy) | Gender          |                               |
|   |                            |                 | SS Number Disclosure Required |
|   |                            |                 | SS Number Disclosure Required |
|   |                            |                 | SS Number Disclosure Required |
|   |                            |                 | SS Number Disclosure Required |
|   |                            |                 | SS Number Disclosure Required |
|   |                            |                 | SS Number Disclosure Required |
| Parentage Issues (if any):  |                            |                 |                               |
| The child(ren) do not have any other ack parents.   | knowledged, adjudic        | ated, intended  | , de facto, or presumed       |
| OR  The child(ren) have an acknowledged, accomplete a separate summary sheet for every served with a copy of the Complaint and materials. | ery additional parent      | that your child |                               |
|   |                            |                 |                               |
| Date ( <i>mm/dd/yyyy</i> ):   | <b>•</b>                   |                 |                               |
|   | Signature of               | f □ narty □ r   | party's attorney              |

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| V. |  | Plaintiff                           | DISTRICT COURT Location (Town): Docket No.:  |
|----|--|-------------------------------------|--|
|    |  | _Defendant                          |  |
|    | ☐ With   | Title to real est                   | No minor children  |
|    | EASE NOTE: If either party wishes to keep a infidential Address (FM-057). This form is av  |                                     | dential, that party may complete an Affidavit for erk's Office or at <a href="https://www.courts.maine.gov">www.courts.maine.gov</a> . |
| 1. | Plaintiff was lawfully married to defendant (county), (s   | in (town)<br>state)                 | , on ( <i>mm/dd/yyyy</i> )   |
| 2. | (state)  |                                     | iling an Affidavit for Confidential Address.   |
| 3. | Defendant now resides in (town)  (state)  OR   | ·                                   | , (county),  ff has used reasonable efforts and cannot locate the  |
| 4. | Plaintiff resided in Maine in good faith Plaintiff is a resident of Maine and the  | for six months b<br>parties were ma | <del>-</del>   |
| 5. | this complaint, <b>OR</b> A complaint for divorce or annulment v   | vas filed before on (mm/dd/yyy      | dicial separation, or annulment from the other before in (Court name, town and state of Court) Docket No                               |
| 6. | The parties have personal property, <b>AND</b> Either or both parties has/have an inter  Neither party has an interest in real est |                                     | e, (file and exchange FM-056).   |
| 7. | Plaintiff lists the following grounds for divo   | between the pa                      |  |

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 $\textbf{Language Services:} For language \ assistance \ and \ interpreters, \ contact \ a \ court \ clerk \ or \ \underline{interpreters@courts.maine.gov}.$ 

# IF THIS CASE DOES NOT INVOLVE MINOR CHILDREN, PLEASE SKIP TO NUMBER 15.

| 8. Plaintiff and defendant are t   | he parents of the follow   | ving children:     |                                    |  |
|--|--|--------------------|------------------------------------|--|
| Full name  | Date of birth<br>(mm/dd/yyyy)  | Present addres     | ss(es) (do not list if confide     | ential to other party)                 |
| 9. List below where and with w   |  |                    |                                    | om the most recent,                    |
| 19-A M.R.S. § 1753 (attach a<br>Name of person with whom<br>child(ren) lived | n additional page if more<br>Present address of<br>child(ren) lived with | the person that    | d):  Dates lived with  that person | Town/State where child(ren) lived with |
|  | confidential to othe   | •                  | (mm/yy) – (mm/yy)                  | that person                            |
|  |  |                    |                                    |  |
|  |  |                    |                                    |  |
| 10. Other possible parents (chec   |  |                    | intended de feate ou n             |  |
| ☐ The child(ren) do not hav  OR ☐ The child(ren) have anot                   |  |                    | •                                  | ·                                      |
| Quick Reference Guide:   |  |                    |                                    |  |
| An <b>acknowledged</b> parent is a pe  | rson who signed a valid  | acknowledgmen      | t of parentage with the i          | ntent to establish                     |
| parentage. 19-A M.R.S. § 1861.<br>An <b>adjudicated</b> parent is a perso    | on determined to he a ni   | arent of the child | hy a court order 19-A M            | IRS 8 1832/2) A                        |
| <b>presumed</b> parent is a person wh  | · · · · · · · · · · · · · · · · · · ·                                    | -                  |                                    |  |
| that resided in the same househo   |  | •                  |                                    | •                                      |
| child was born or adopted and fo   | or a period of at least 2  | years thereafter d | and assumed personal, fi           | nancial, or custodial                  |
| responsibilities for the child. 19-A   |  |                    |                                    |  |
| A <b>biological</b> parent is a person w                                     | •  | •                  |                                    |  |
| A <b>de facto</b> parent is a person wh                                      |  |                    | _                                  |  |
| parent of a child must complete  | and file <b>FM-232</b> (instead  | d of this complain | t) with an affidavit alleg         | ing under oath specij                  |

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facts to support the existence of a de facto parent relationship with the child. 19-A M.R.S. § 1891.

an intended parent includes both spouses. 19-A M.R.S. §§ 1921-1939.

An **intended** parent is a person married or unmarried, who manifests an intent to be legally bound as the parent of a child resulting from assisted reproduction or a gestational carrier agreement. In the case of a married couple, any reference to

|   | No one other than the plaintiff or defendant has physical visitation rights with respect to the child(ren) except:  | custody of the child(ren), or claims to have custody or  |
|---|---|--|
|   | Plaintiff has not been involved in any way in, and has no in other state concerning custody of the minor child(ren) exc Protection from Abuse (provide docket number): Probate matter (provide docket number): Other (describe what kind of case and provide docket | rept as follows:   |
|   | If you are asking that the court change the child(ren)'s nar (19-A M.R.S. § 1843(3)). If this does not apply, please leave  |  |
| - |   |  |
|   | an order has been issued, a copy of the order must be attached.  PLAINTIFF REQUESTS that a divorce be granted and that t  | een, are now, or will be received for the child(ren).  ued a child support order regarding the child(ren). (If such ched to this complaint.)  the Court (check all that apply):  livide the marital property (file and exchange FM-043); |
|   | Award reasonable attorney fees to plaintiff's attorney  | (file and exchange FM-043);  |
|   | Change plaintiff's name to:   | ; and  |
|   | Determine parental rights and responsibilities for the including child support (file and exchange FM-050); and/o Change the child(ren)'s names as follows:  |  |
|   | B. The child's name is  | . I ask that the child's name be changed to  |
|   | C. The child's name is  | . I ask that the child's name be changed to  |
|   | D. The child's name is  | I ask that the child's name be changed to  |
|   | E. The child's name is  | . I ask that the child's name be changed to  |
|   | F. The child's name is  | . I ask that the child's name be changed to  |
|   | - <u></u> •   |  |

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| I swear under penalty of perjury that the above sta<br>statements are made for use as evidence in court and t<br>years in prison and a fine of up to \$5,000 if I give false in | hat I am subject to prosecution for perjury punishable by up to 5 |
|---|---|
| Date (mm/dd/yyyy):  | <b>&gt;</b>   |
|   | Plaintiff's Signature   |
| Plaintiff's Attorney:   | Plaintiff:  |
| Maine Bar No.:  | Address is confidential ( <i>if so, leave blank below</i> )       |
| Mailing Address:  | Mailing Address:  |
|   | Home phone:   |
| Phone:  | Cell phone:   |
| Email:  |   |
| S   | STATE OF MAINE  |
| County  |   |
| Personally appeared the above named plaintiff,  | , and made oath that  |
| the foregoing statements are true under penalty of pe   |   |
|   | Before me,  |
| Date (mm/dd/yyyy):  |   |
|   | Attorney at Law Notary Public Clerk                               |
|   |   |
| PLEASE NOTE: Defendant has 21 days after being serv   | ved with this complaint to file an answer with the court. In      |
| addition, each defendant must provide copies of all fil   | ings to every other party.  |

**ADA Notice:** The Maine Judicial Branch complies with the Americans with Disabilities Act (ADA). If you need a reasonable accommodation, contact the Court Access Coordinator, <a href="maine-accessibility@courts.maine.gov">accessibility@courts.maine.gov</a>, or a court clerk. **Language Services:** For language assistance and interpreters, contact a court clerk or <a href="maine-interpreters@courts.maine.gov">interpreters@courts.maine.gov</a>.

|  | MAINE JUDICIAL B      | RANCH  |
|--|-----------------------|--|
| V.   | _                     | "X" the court for filing:  Superior Court District Court Unified Criminal Docket County: Court Location (Town) Docket No.: |
|  | SOCIAL SECURITY N     |  |
| My Social Security account number is                       |                       |  |
| Date (mm/dd/yyyy): Family Matter Cases Only (divorce, sepa | Pla                   | intiff Defendant   |
|  |                       | must also have their Social Security Number  |
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| 2. A Protective Custody case is curren                     | ntly pending. The Cou | urt/Docket Number:   |
| PLEASE NOTE: This form is confid                           | dential and shall not | be disclosed unless ordered by the court.  |

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CONTAINS NONPUBLIC DIGITAL INFORMATION

# CONTAINS NONPUBLIC DIGITAL INFORMATION MAINE JUDICIAL BRANCH

|   |  | "X" the court for filing:   |
|---|--|---|
|   | Plaintiff/Petitioner   | Superior Court District Court   |
|   |  | Unified Criminal Docket   |
|   |  | Supreme Judicial Court  |
| V.  |  | County:   |
|   | Defendant/Respondent   | Location (Town):  |
|   | Other Party  | Docket No.:   |
| OR  |  |   |
| IN RE:  | -  |   |
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| not apply to documents that are sent to y   |  | papers served on you by other parties. It does that you file with the court.  |
| Even if you ont in to allow service h   | v email vou can only send  | documents to the other parties by email if  |
| •   | • • •  | can and create .pdf files of documents.   |
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| If you choose not to opt in, you do not n   | <b>eed to do anything.</b> If you wo   | ald like to receive papers electronically, you must   |
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# CONTAINS NONPUBLIC DIGITAL INFORMATION MAINE JUDICIAL BRANCH

|   |  | "X" the court for filing:   |
|---|--|---|
|   | Plaintiff/Petitioner   | Superior Court District Court   |
|   |  | Unified Criminal Docket   |
|   |  | Supreme Judicial Court  |
| V.  |  | County:   |
|   | Defendant/Respondent   | Location (Town):  |
|   | Other Party  | Docket No.:   |
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| not apply to documents that are sent to y   |  | papers served on you by other parties. It does that you file with the court.  |
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# MAINE JUDICIAL BRANCH Plaintiff "X" the court for filing: Superior Court District Court County: Location (Town): Defendant Docket No.:

# ACKNOWLEDGMENT OF RECEIPT OF SUMMONS AND COMPLAINT, POST-JUDGMENT MOTION, OR NOTICE OF REGISTRATION OF FOREIGN JUDGMENT

M.R. Civ. P. 4(c)(1)

Please sign the acknowledgment below and return this form to the sender in the enclosed self-addressed stamped envelope so the sender will get it within 20 days from the day it was mailed to you. If you do not do this, you may be required by the Court to pay for the cost of having the sheriff serve the Summons and Complaint, or Post-Judgment Motion, or Notice of Registration of Foreign Judgment on you.

(If you are the party sending this document to serve the opposing party, keep a copy of this form and a copy of the documents you are serving for your records.)

#### **STATEMENT**

By signing, dating and returning this form, I state that I received a copy of the Summons and Complaint, the Post-Judgment Motion, or Notice of Registration of Foreign Judgment with accompanying documents and that I understand the applicable statements below.

**AS TO CIVIL CASES,** I understand that if I do not file an answer to the Complaint or an objection to the Motion within the time limits established by statute or court rule and appear at all court conferences and hearings, then a judgment may be entered against me in my absence, and Plaintiff or the moving party may request that other orders be entered against me.

AS TO INTITIAL FAMILY MATTERS (DIVORCE, PARENTAL RIGHTS AND RESPONSIBILITIES, PARENTAGE, GRANDPARENTS' VISITATION RIGHTS, JUDICIAL SEPARATION, ANNULMENT, AND TERMINATION OF PARENTAL RIGHTS UNDER 19-A M.R.S. § 1658) AND POST-JUDGMENT MOTIONS ARISING FROM THOSE ACTIONS, I understand that:

• If I was served with a complaint or petition, I may file an answer, counterclaim, or response (forms FM-186, FM-187, FM-229, or FM-225 are available for this at the clerk's office or at <a href="www.courts.maine.gov">www.courts.maine.gov</a>) within 21 days of being served. If I am filing response to a petition for grandparent visitation rights or a complaint for de facto parentage, I must file an affidavit with my response;

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CV-FM-036, Rev. 08/24 Acknowledgment of Receipt of Summons and Complaint, Post-Judgment Motion, or Notice of Foreign Judgment Registration

CONTAINS NONPUBLIC DIGITAL INFORMATION

Page 1 of 2

- If I was served with a post-judgment motion, I understand that I may file a cross-motion or objection within 21 days of being served, except that I may file a response to a motion to modify only child support within 30 days after being served;
- If I do not want to file an answer, counterclaim, response, cross-motion, or objection, but I do want to be heard on issues applicable to my case including parental rights and responsibilities, child support, spousal support, attorney fees, and the division of marital and non-marital property, I must (1) appear at all court conferences and hearings, and (2) file an Entry of Appearance (form FM-020) if I am not represented by an attorney; and
- If I do not enter an appearance or appear at court, judgment may be entered against me in my absence, and the plaintiff or petitioner may request that other orders be entered against me.

**AS TO NOTICES OF REGISTRATION OF FOREIGN JUDGMENT**, I have read the Notice of Registration (form CV-FM-110) and understand that if I want to contest the validity of the registered foreign judgment, I must request a hearing within the time specified on the Notice of Registration using the Request for Hearing Form (form CV-FM-203). I understand that if I do not contest the validity or enforcement of the registered foreign judgment, the court will confirm and enforce the judgment, including any alleged arrearages, and I will not be able to contest the judgment later.

| Date ( <i>mm/dd/yyyy</i> ): |                                   | Signature   |
|-----------------------------|-----------------------------------|-------------|
|                             | Delated No. co                    | oignature . |
|                             | Printed Name:                     |             |
|                             | Attorney for:                     |             |
|                             | Bar No. ( <i>if applicable</i> ): |             |
|                             | Mailing Address:                  |             |
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<u>IMPORTANT WARNING</u>: You are responsible for notifying the court clerk of any changes to your address and telephone number. If you do not inform the clerk of any changes to either your address or telephone number, it may not be possible for you to get notices of court conferences and hearings.

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CV-FM-036, Rev. 08/24 Acknowledgment of Receipt of Summons and Complaint, Post-Judgment Motion, or Notice of Foreign Judgment Registration Page 2 of 2

# MAINE JUDICIAL BRANCH Plaintiff "X" the court for filing: Superior Court District Court County: Location (Town): Defendant Docket No.:

# ACKNOWLEDGMENT OF RECEIPT OF SUMMONS AND COMPLAINT, POST-JUDGMENT MOTION, OR NOTICE OF REGISTRATION OF FOREIGN JUDGMENT

M.R. Civ. P. 4(c)(1)

Please sign the acknowledgment below and return this form to the sender in the enclosed self-addressed stamped envelope so the sender will get it within 20 days from the day it was mailed to you. If you do not do this, you may be required by the Court to pay for the cost of having the sheriff serve the Summons and Complaint, or Post-Judgment Motion, or Notice of Registration of Foreign Judgment on you.

(If you are the party sending this document to serve the opposing party, keep a copy of this form and a copy of the documents you are serving for your records.)

#### **STATEMENT**

By signing, dating and returning this form, I state that I received a copy of the Summons and Complaint, the Post-Judgment Motion, or Notice of Registration of Foreign Judgment with accompanying documents and that I understand the applicable statements below.

**AS TO CIVIL CASES,** I understand that if I do not file an answer to the Complaint or an objection to the Motion within the time limits established by statute or court rule and appear at all court conferences and hearings, then a judgment may be entered against me in my absence, and Plaintiff or the moving party may request that other orders be entered against me.

AS TO INTITIAL FAMILY MATTERS (DIVORCE, PARENTAL RIGHTS AND RESPONSIBILITIES, PARENTAGE, GRANDPARENTS' VISITATION RIGHTS, JUDICIAL SEPARATION, ANNULMENT, AND TERMINATION OF PARENTAL RIGHTS UNDER 19-A M.R.S. § 1658) AND POST-JUDGMENT MOTIONS ARISING FROM THOSE ACTIONS, I understand that:

• If I was served with a complaint or petition, I may file an answer, counterclaim, or response (forms FM-186, FM-187, FM-229, or FM-225 are available for this at the clerk's office or at <a href="www.courts.maine.gov">www.courts.maine.gov</a>) within 21 days of being served. If I am filing response to a petition for grandparent visitation rights or a complaint for de facto parentage, I must file an affidavit with my response;

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CV-FM-036, Rev. 08/24 Acknowledgment of Receipt of Summons and Complaint, Post-Judgment Motion, or Notice of Foreign Judgment Registration

CONTAINS NONPUBLIC DIGITAL INFORMATION

Page 1 of 2

- If I was served with a post-judgment motion, I understand that I may file a cross-motion or objection within 21 days of being served, except that I may file a response to a motion to modify only child support within 30 days after being served;
- If I do not want to file an answer, counterclaim, response, cross-motion, or objection, but I do want to be heard on issues applicable to my case including parental rights and responsibilities, child support, spousal support, attorney fees, and the division of marital and non-marital property, I must (1) appear at all court conferences and hearings, and (2) file an Entry of Appearance (form FM-020) if I am not represented by an attorney; and
- If I do not enter an appearance or appear at court, judgment may be entered against me in my absence, and the plaintiff or petitioner may request that other orders be entered against me.

**AS TO NOTICES OF REGISTRATION OF FOREIGN JUDGMENT**, I have read the Notice of Registration (form CV-FM-110) and understand that if I want to contest the validity of the registered foreign judgment, I must request a hearing within the time specified on the Notice of Registration using the Request for Hearing Form (form CV-FM-203). I understand that if I do not contest the validity or enforcement of the registered foreign judgment, the court will confirm and enforce the judgment, including any alleged arrearages, and I will not be able to contest the judgment later.

| Date ( <i>mm/dd/yyyy</i> ): |                                   | Signature   |
|-----------------------------|-----------------------------------|-------------|
|                             | Delated No. co                    | oignature . |
|                             | Printed Name:                     |             |
|                             | Attorney for:                     |             |
|                             | Bar No. ( <i>if applicable</i> ): |             |
|                             | Mailing Address:                  |             |
|                             |                                   |             |
|                             | Phone:                            | _ ( )       |
|                             | Email:                            |             |
|                             |                                   |             |

<u>IMPORTANT WARNING</u>: You are responsible for notifying the court clerk of any changes to your address and telephone number. If you do not inform the clerk of any changes to either your address or telephone number, it may not be possible for you to get notices of court conferences and hearings.

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| Pla   | intiff                    | DISTRICT COURT Location (Town):         |
|---|---------------------------|---|
| V.  | fendant                   | Docket No.:                             |
|   | EDERAL AFFIDAVIT          |   |
| •••   | 50 U.S.C. § 3911          |   |
| UNDER OATH and subject to the penalties of pe   | rjury, I hereby state     | on my own knowledge and belief that:    |
| As of the date of this Affidavit, defendant is not Servicemember's Civil Relief Act of 2003, (50 U.S. | •                         |   |
| Defendant resides in Maine in the Town of _   |                           | ; or                                    |
| Defendant is employed at <i>(name of employe</i>  | r)                        |   |
| in Maine in the Town of   | ;                         | or                                      |
| Other facts showing defendant is not in the r   | nilitary                  |   |
| AND   |                           | ·                                       |
| this action has been filed in the proper court bed  |                           |   |
| Plaintiff resides in Maine in the Town of   |                           |   |
| Defendant resides in Maine in the Town of _   |                           | ·                                       |
| I swear under penalty of perjury that the abo   | va statamants ara t       | rue and correct. Lunderstand that these |
| statements are made for use as evidence in cour   |                           |   |
| up to 5 years in prison and a fine of up to \$5,000   | •                         |   |
| . , , , ,   | o .                       |   |
| Date ( <i>mm/dd/yyyy</i> ):   | <u> </u>                  | plaintiff plaintiff's attorney          |
|   | Signature of              | plaintiff plaintiff's attorney          |
| S   | TATE OF MAINE             |   |
| County  |                           |   |
| Personally appeared the above named plai  | ntiff.                    | , and made                              |
| oath that the foregoing statements are true und   | ·                         |   |
|   | Before me,                |   |
| Date (mm/dd/yyyy):  | •                         |   |
|   | Attorney a                | t Law Notary Public Clerk               |
| NOTICE: This form must be filed if the defendar   | <br>nt has failed to answ | ver the complaint or file a notice of   |
| appearance.   |                           | p                                       |
|   |                           |   |

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Language Services: For language assistance and interpreters, contact a court clerk or <a href="mailto:interpreters@courts.maine.gov">interpreters@courts.maine.gov</a>.

| V.   | Plaintiff   | DISTRICT COURT Location (Town): Docket No.:   |  |  |  |  |
|--|---|---|--|--|--|--|
|  | Defendant   |   |  |  |  |  |
| PLAINTIFF'S DEFENDANT'S FINANCIAL STATEMENT  |   |   |  |  |  |  |
| PLEASE NOTE: If either party wishes to kee Confidential Address (FM-057). This form it     | •   |   |  |  |  |  |
|  | INSTRUCTIONS  |   |  |  |  |  |
| (of the party completing this statement). You attorney fees are involved in your case. You | ou <u>must</u> complete Part 1. Co<br>u must sign and file the orig | of Both Parties; and Part 2, Income and Expenses omplete Part 2 <u>only</u> if spousal support (alimony) or inal version of this financial statement with the emediation, or as otherwise ordered by the Court. |  |  |  |  |
| IMPORTANT: If you intentionally or reckle  | sslv enter inaccurate or mi   | isleading information on this form, the court may   |  |  |  |  |

# PART 1 – ASSETS AND DEBTS OF BOTH PARTIES

Check here if you have attached additional page(s) because you need more space to complete one or more

# 1. Parties' Assets

sections of this form.

order penalties and sanctions, including court costs and attorney fees.

a. **Real Estate** (Enter information about real estate held by both parties together or individually):

|    | Address | Name(s) on Title | Date Acquired (mm/dd/yyyy) | Debt Owed | Non-<br>marital |
|----|---------|------------------|----------------------------|-----------|-----------------|
| 1. |         |                  |                            | \$<br>\$  | ☐ Y<br>☐ N      |
| 2. |         |                  |                            | \$<br>\$  | ☐ Y<br>☐ N      |
| 3. |         |                  |                            | \$<br>\$  | ☐ Y<br>☐ N      |
| 4. |         |                  |                            | \$<br>\$  | ☐ Y<br>☐ N      |
| 5. |         |                  |                            | \$<br>\$  | ☐ Y<br>☐ N      |

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b. **Motor Vehicles** (Enter information about your and your spouse's motor vehicles, including cars, boats, trailers, motorcycles, aircrafts, etc.):

|    | Year, Make, and Model | Name on Title | Date Acquired (mm/dd/yyyy) | Fair Market<br>Value | Balance Due | Non-<br>marital |
|----|-----------------------|---------------|----------------------------|----------------------|-------------|-----------------|
| 1. |                       |               |                            | \$                   | \$          |                 |
| 2. |                       |               |                            | \$                   | \$          | ☐ Y<br>☐ N      |
| 3. |                       |               |                            | \$                   | \$          |                 |
| 4. |                       |               |                            | \$                   | \$          | ☐ Y<br>☐ N      |
| 5. |                       |               |                            | \$                   | \$          | ☐ Y<br>☐ N      |

c. **Tangible personal property with a value over \$500 each** (*Enter information about personal property of you and your spouse. Examples may include televisions, laptops, furniture, jewelry*):

|     | Description of each item | Date Acquired | Fair Market | Balance Due | Non-         |
|-----|--------------------------|---------------|-------------|-------------|--------------|
|     | '                        | (mm/dd/yyyy)  | Value       |             | marital      |
| 1.  |                          |               | \$          | \$          | ∐ Y<br>  ∏ N |
| 2.  |                          |               | \$          | \$          |              |
| 3.  |                          |               | \$          | \$          | ☐ Y<br>☐ N   |
| 4.  |                          |               | \$          | \$          | ☐ Y<br>☐ N   |
| 5.  |                          |               | \$          | \$          | ☐ Y<br>☐ N   |
| 6.  |                          |               | \$          | \$          | ☐ Y<br>☐ N   |
| 7.  |                          |               | \$          | \$          | ☐ Y<br>☐ N   |
| 8.  |                          |               | \$          | \$          | ☐ Y<br>☐ N   |
| 9.  |                          |               | \$          | \$          | ☐ Y<br>☐ N   |
| 10. |                          |               | \$          | \$          | ☐ Y<br>☐ N   |

| d. | Cash amount (Enter the amount of cash you and your spouse have in your possession that is not in |
|----|--|
|    | a bank account): \$  |

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e. **Bank Accounts** (Enter information about savings and checking accounts, money market accounts, certificates of deposit, etc. held by you and your spouse):

|     | Name of Bank | Name(s) on Account | Account Number | Type of Account | Balance | Non-<br>marital |
|-----|--------------|--------------------|----------------|-----------------|---------|-----------------|
| 1.  |              |                    |                |                 | \$      |                 |
| 2.  |              |                    |                |                 | \$      | ☐ Y<br>☐ N      |
| 3.  |              |                    |                |                 | \$      | ☐ Y<br>☐ N      |
| 4.  |              |                    |                |                 | \$      | ☐ Y<br>☐ N      |
| 5.  |              |                    |                |                 | \$      | ☐ Y<br>☐ N      |
| 6.  |              |                    |                |                 | \$      | ☐ Y<br>☐ N      |
| 7.  |              |                    |                |                 | \$      | ☐ Y<br>☐ N      |
| 8.  |              |                    |                |                 | \$      | ☐ Y<br>☐ N      |
| 9.  |              |                    |                |                 | \$      | ☐ Y<br>☐ N      |
| 10. |              |                    |                |                 | \$      | ☐ Y<br>☐ N      |

f. **Retirement Benefits and Deferred Compensation** (Enter information about vested and non-vested retirement benefits, including pension plans, annuities, IRAs, 401(k)s, 403(b)s, and SEPs held by you and your spouse):

|    | Name of Plan | Name of Account Holder | Type of Plan | Fair Market Value or Account Balance | Non-<br>marital |
|----|--------------|------------------------|--------------|--------------------------------------|-----------------|
| 1. |              |                        |              | \$                                   | ☐ Y<br>☐ N      |
| 2. |              |                        |              | \$                                   | ☐ Y<br>☐ N      |
| 3. |              |                        |              | \$                                   | ☐ Y<br>☐ N      |
| 4. |              |                        |              | \$                                   | ☐ Y<br>☐ N      |
| 5. |              |                        |              | \$                                   | ☐ Y<br>☐ N      |

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g. Investment/Brokerage Accounts, Mutual Funds, Securities Stocks, Bonds, Options, ESOPs, and Secured or Unsecured Notes (Enter information about those held by you and your spouse):

|    | Company Name | Туре | Owner | Fair Market<br>Value | Non-<br>marital |
|----|--------------|------|-------|----------------------|-----------------|
| 1. |              |      |       | \$                   | <br>            |
| 2. |              |      |       | \$                   |                 |
| 3. |              |      |       | \$                   | N   N           |
| 4. |              |      |       | \$                   | N               |
| 5. |              |      |       | \$                   | Y               |

h. **Business Interests** (Enter information about you and your spouse's business interests. Under "Type," enter whether the business is a corporation, S Corp, LLC, etc.):

|    | Name of Business | Туре | % of<br>Ownership | Debt | Fair Market<br>Value | Non-<br>marital |
|----|------------------|------|-------------------|------|----------------------|-----------------|
| 1. |                  |      |                   | \$   | \$                   | ☐ Y<br>☐ N      |
| 2. |                  |      |                   | \$   | \$                   | ☐ Y<br>☐ N      |
| 3. |                  |      |                   | \$   | \$                   | ☐ Y<br>☐ N      |
| 4. |                  |      |                   | \$   | \$                   | ☐ Y<br>☐ N      |
| 5. |                  |      |                   | \$   | \$                   | ☐ Y<br>☐ N      |

i. **Life Insurance Policies** (Enter information about each life insurance policy you have for yourself, your spouse, or your children. Also enter information about policies held by your spouse.):

|    | Name of<br>Insurance<br>Company | Type of Policy | Name of<br>Insured/Owner | Beneficiar(ies) | Death<br>Benefit | Cash Value | Non-<br>marital |
|----|---------------------------------|----------------|--------------------------|-----------------|------------------|------------|-----------------|
| 1. |                                 |                |                          |                 | \$               | \$         | N               |
| 2. |                                 |                |                          |                 | \$               | \$         | ☐ Y<br>☐ N      |
| 3. |                                 |                |                          |                 | \$               | \$         |                 |
| 4. |                                 |                |                          |                 | \$               | \$         | ☐ Y<br>☐ N      |
| 5. |                                 |                |                          |                 | \$               | \$         | ☐ Y<br>☐ N      |

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j. **Lawsuits and Claims** (Enter information about lawsuits and claims you and your spouse have filed or intend to file. These can include, for example, claims for workers compensation, disability, etc. If you did not recover anything, enter \$0, or if your case is still pending or has not yet been filed, enter unknown.):

|    | Case Number | Who Filed the Claim? | Date Lawsuit or<br>Claim Filed<br>(mm/dd/yyyy) | Claim Pending<br>or Final<br>Decision Issued | Amount<br>Recovered (if<br>final decision<br>has issued) | Non-<br>marital |
|----|-------------|----------------------|--|--|--|-----------------|
| 1. |             |                      |  |  | \$   | ☐ Y<br>☐ N      |
| 2. |             |                      |  |  | \$   | ☐ Y<br>☐ N      |
| 3. |             |                      |  |  | \$   | ☐ Y<br>☐ N      |
| 4. |             |                      |  |  | \$   | ☐ Y<br>☐ N      |
| 5. |             |                      |  |  | \$   | ☐ Y<br>☐ N      |

k. **Income Tax Refunds or Amounts Owed for the Last 2 Years** (Enter information about your and your spouse's **federal and state** tax returns for the last 2 years. Enter an amount under "Refund" if you received money or "Owed" if you owed additional taxes.):

|    | Tax Year<br>( <i>yyyy</i> ) | Federal Taxes:<br>Joint or<br>Individual? | Federal Tax<br>Owed | Federal Refund     | State Taxes:<br>Joint or<br>Individual? | State Tax Owed | State Refund       |
|----|-----------------------------|---|---------------------|--------------------|---|----------------|--------------------|
| 1. |                             | Joint                                     | \$<br>Paid          | \$ Refund received | Joint                                   | \$<br>Paid     | \$ Refund received |
|    |                             | Individual                                | Not yet paid        | Refund not yet     | Individual                              | Not yet paid   | Refund not yet     |
|    |                             |   |                     | received           |   | Not yet paid   | received           |
| 2. |                             | Joint                                     | \$                  | \$                 | Joint                                   | \$             | \$                 |
|    |                             | ☐ Individual                              | Paid                | Refund received    | Individual                              | Paid           | Refund received    |
|    |                             |   | Not yet paid        | Refund not yet     |   | Not yet paid   | Refund not yet     |
|    |                             |   |                     | received           |   |                | received           |

2. Parties' Debts (Enter your and your spouse's debts including credit cards and past due bills. Do not include debt payments previously listed in 1 above, such as your mortgage or car payment. In "Total Monthly Debt Payments," add the monthly payment amounts together and enter the total. If you have to add an additional page with information, make sure to include those amounts, as well.):

|    | Creditor Name | Describe Nature of Debt (household goods, attorney fees, etc.) | Amount Owed | Monthly<br>Payment Being<br>Made | Non-<br>marital |
|----|---------------|--|-------------|----------------------------------|-----------------|
| 1. |               |  | \$          | \$                               |                 |
| 2. |               |  | \$          | \$                               | ☐ Y<br>☐ N      |
| 3. |               |  | \$          | \$                               | ☐ Y<br>☐ N      |

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| 4.   |  |                            |   |                       |                 |                |
|--|--|----------------------------|---|-----------------------|-----------------|----------------|
| 4.   |  |                            |   | \$                    | \$              | ∐ Y<br>  □ N   |
| 5.   |  |                            |   | \$                    | \$              |                |
| 6.   |  |                            |   | \$                    | \$              | ☐ Y<br>☐ N     |
| 7.   |  |                            |   | \$                    | \$              | ☐ Y<br>☐ N     |
| 8.   |  |                            |   | \$                    | \$              | ☐ Y            |
| 9.   |  |                            |   | \$                    | \$              | Y N            |
| 10.  |  |                            |   | \$                    | \$              | Y N            |
| In 4 shock all   | 3 Information ab   | PART 2 - INC               | Total Monthly D COME AND EXPENSES           | ebt Payment           | ss: \$          |                |
| In <b>4</b> , check all that apply. Provide all information requested about  | I currently live very expenses: Y  | with another adult w<br>es | the is not the plaintiff or                 | defendant ii          | n this case who | o helps pay my |
| your jobs,   | a Jam Dun  |                            | mployed  employed I                         | ov someone e          | else retired    | I              |
| _  | II-  | . , . ,                    |   | ,                     | _               |                |
| including all ful<br>time, part-time<br>temporary<br>contract, or  | II-  | <u> </u>                   |   |                       | _               |                |
| time, part-time<br>temporary   | <u> </u>   | me:                        |   |                       |                 |                |
| time, part-time<br>temporary<br>contract, or<br>other work.<br>In <b>4e</b> , enter you<br>total gross   | b. Employer na c. Employer ad ur <i>City</i>   | me:dress:                  |   | State                 |                 | Zip            |
| time, part-time<br>temporary<br>contract, or<br>other work.<br>In <b>4e</b> , enter you  | b. Employer na c. Employer ad  City  Il d. Number of p  is he                        | me:dress:                  |   | State<br>onth)        |                 |                |
| time, part-time temporary contract, or other work.  In <b>4e</b> , enter you total gross income from all sources from lanuary 1 of the year through the date you fill ou | b. Employer na c. Employer ad  City  d. Number of p  is he it  e. Gross income as of | me:dress:                  | ess, Apt.  12 (monthly)  24 (two times a mo | State<br>onth)<br>cs) |                 |                |

FM-043, Rev. 01/21 Financial Statement

**Language Services:** For language assistance and interpreters, contact a court clerk or <a href="mailto:interpreters@courts.maine.gov">interpreters@courts.maine.gov</a>.

| In 5a-d, enter the information you submitted on last year's IRS tax return. If you did not file, leave a-d blank.  | the information you submitted on last year's IRS tax return. If you did not file a tax return for last year, check Did not file, leave a-d blank.  7. My gross (before the gross income you receive on a regular basis from employment.  Income other than Regular employment earnings, such as Overtime, Commission, or Bonus should be listed separately.  For Educational funds, include fellowships, stipends, grants, scholarships, etc.  c. Total d. Gross d. G | income (before taxes and deductions) last year: \$ Year:  tcy in the last 5 years: bankruptcy in the last 5 years: Yes No  weekly bi-weekly monthly other: axes and deductions) is: | income         |
|--|--|---|----------------|
| In last year's   IRS tax return. If you did not file   leave a-d blank.  7. My gross   weekly   bi-weekly   monthly   other:   income   In 7, Regular employment earnings weekly   bi-weekly   monthly   other:   income   In 7, Regular employment earnings weekly   bi-weekly   monthly   other:   income   In 7, Regular employment earnings (salary, wages, self-employed income, etc.)   In 7, Regular employment earnings (salary, wages, self-employed income, etc.)   In 7, Regular employment earnings (salary, wages, self-employed income, etc.)   In 1   | on last year's IRS tax return. If you did not file a tax return for last year, check Did not file, leave a-d blank.  7. My gross (before the gross income you receive on a regular basis from employment.  Income other than Regular employment earnings, such as Overtime, Commission, or Bonus should be listed separately.  For Educational funds, include fellowships, stipends, grants, scholarships, etc.  d. Gross  Ankrup I filed for  Commiss  (before the Commiss  (before the Commiss  (before the Commiss  (before the Commiss  Tips  Bonus  Pension  Annuity  Interest of Dividend Trust incomposition of Disability  Workers  Military and Distribution of Partners  Distribution of Social Security  Unemploop Disability  Workers  Rental in Partners  Distribution of Social Security  Unestment of Partners  Distribution of Partner | income (before taxes and deductions) last year: \$ Year:  tcy in the last 5 years: bankruptcy in the last 5 years: Yes No  weekly bi-weekly monthly other: axes and deductions) is: | income         |
| on last year's IRS tax return. If you did not file a tax return for last year, check Did not file, leave a-d blank.  6. Bankruptcy in the last 5 years:  I filed for bankruptcy in the last 5 years:  I f | IRS tax return. If you did not file a tax return for last year, check Did not file, leave a-d blank.  In 7, Regular employment earnings mean the gross income you receive on a regular basis from employment.  Income other than Regular employment earnings, such as Overtime, Commission, or Bonus should be listed separately.  For Educational funds, include fellowships, stipends, grants, scholarships, etc.  d. Gross d.  | income (before taxes and deductions) last year: \$ Year:  tcy in the last 5 years: bankruptcy in the last 5 years: Yes No  weekly bi-weekly monthly other: axes and deductions) is: | income         |
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**ADA Notice:** The Maine Judicial Branch complies with the Americans with Disabilities Act (ADA). If you need a reasonable accommodation contact the Court Access Coordinator, <a href="mailto:accessibility@courts.maine.gov">accessibility@courts.maine.gov</a>, or a court clerk. **Language Services:** For language assistance and interpreters, contact a court clerk or <a href="mailto:interpreters@courts.maine.gov">interpreters@courts.maine.gov</a>.

| Other 🔛 weekly 🔛 bi-weekly 🔛 monthly (not calculated as income):                               |                 |
|--|-----------------|
| TANF (Temporary assistance for needy families)   | \$              |
| Child support for children of this relationship  | \$              |
| Child support for children not of this relationship  | \$              |
| Foster care payments from DHHS   | \$              |
| TOTAL:   | \$              |
|  |                 |
| 8. My weekly bi-weekly monthly other:  | deductions are: |
| In <b>8</b> , use  |                 |
| information Federal tax  | \$              |
| from your State tax  | \$              |
| paystubs, tax records, and FICA (or Social Security equivalent)                                | \$              |
| other sources to Medicare tax  | \$              |
| identify all Mandatory retirement contributions (by law or condition of employment)            | \$              |
| properly Union dues  | \$              |
| calculated Health insurance premiums ( <i>medical, dental, vision</i> )                        | \$              |
| deductions. Child support actually paid under a court order in a different case                | \$              |
| Spousal support actually paid under a court order in a different case                          | \$              |
| Spousal support actually paid or payable under a court order in this case                      | \$              |
| Expenditures for repayment of debts that represent reasonable and necessary                    | ' <del></del>   |
| In <b>Total</b> expenses for the production of income including, but not limited to, student   |                 |
| Monthly loans, medical expenditures necessary to preserve life or health, reasonable           |                 |
| Deductions, add expenditures for the benefit of the child and other parent exclusive of gifts. | \$              |
| the amounts Other:   | \$              |
| from 8 together  | - ' <u></u>     |
| and enter the total Weekly Bi-weekly Monthly Other Deductions:                                 | \$              |
| total.   Total   Weekly   Bi-weekly   Monthly   Other Deductions.                              | *               |
| 9. My monthly living expenses are:   |                 |
| In <b>9a,</b> enter the a. <b>Household Expenses</b>   |                 |
| amount your Mortgage   | \$              |
| household Rent   | \$              |
| spends on each Home equity ( <i>HELOC</i> ) and second mortgage                                | ς               |
| item each Real estate taxes  | \$<br>\$        |
| month. If you Homogymars or condo association dues and associments                             | ζ               |
| have more than   | ζ               |
| one nousehold  | <u></u>         |
| for which you Water and sewer line repair insurance pay expenses, Gas                          | ٠<br>-          |
|  | <u></u>         |
| additional page  | ۶               |
| listing the  | ۶               |
| expenses for Telephone (landline)  | \$              |
| each additional Cell phone   | \$              |
| household. Cable or satellite TV   | \$              |
|  | Ċ               |
| Streaming services   | ۶               |
| Streaming services Internet Water and sewer  | \$\$<br>\$\$    |

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| In Subtotal<br>Monthly<br>Household                 | Garbage removal Laundry and dry cleaning House cleaning service Necessary repairs and maintenance to my property | \$<br>\$<br>\$<br>\$ |
|---|--|----------------------|
| Expenses, add the amounts in <b>9a</b> together and | Pet care Groceries, household supplies, and toiletries Other:  | \$\$<br>\$\$         |
| enter the total.                                    | Subtotal Monthly Household Expenses:   | \$                   |
| In <b>9b</b> , enter the                            | b. <b>Transportation Expenses</b> Vehicle payment  | \$                   |
| amount you<br>spend monthly                         | Vehicle repairs  | \$\$                 |
| on each type of                                     | Vehicle repairs  Vehicle maintenance   | ζ                    |
| transportation                                      | Insurance  | <u></u>              |
| expense.  | License  | ٠<br>د               |
| ·   | Gasoline   | ၃<br>င               |
|   |  | ş                    |
| If you have   | Taxi, ride share, bus, and train   | \$                   |
| other   | Parking  | \$                   |
| transportation expenses not                         | Registration   | \$                   |
| listed in <b>9b</b> ,                               | Other:   | \$                   |
| describe in   | Other:   | \$                   |
| Other and enter                                     |  |                      |
| the amount.   | Subtotal Monthly Transportation Expenses:  | \$                   |
|   |  |                      |
|   | c. Personal expenses   |                      |
| In <b>9c</b> , enter the                            | Medical expenses (out of pocket expenses)  |                      |
| amount you  | Doctor visits  | \$                   |
| spend monthly                                       | Therapy and counseling   | \$                   |
| only for yourself                                   | Dental and orthodontia   | \$                   |
| on each type of                                     | Optical  | \$                   |
| expense. Do not include                             | Medicine (including prescribed and over-the-counter)   | \$                   |
| expenses you  | Life insurance   |                      |
| are reimbursed                                      | Life (term)  | \$                   |
| for through   | Life (whole or annuity)  | \$                   |
| insurance or  | Clothing   | \$                   |
| your employer.                                      | Grooming (hair, nails, spa, etc.)  | \$                   |
|   | Club membership dues   | \$                   |
| In Subtotal   | Periodical/Newspaper subscription(s)   | \$<br>\$             |
| Monthly   | Other:   | \$                   |
| Personal  | Other:   | \$                   |
| Expenses, add                                       |  | · *                  |
| the amounts in                                      | Cubtatal Manthly Daysanal Typanasa   | ć                    |
| <b>9c</b> together and                              | Subtotal Monthly Personal Expenses:  | \$                   |

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enter the total.

|                                      | d. Minor and Dependent Children Expenses                     |          |  |
|--------------------------------------|--|----------|--|
| n <b>9d</b> , enter the              | Child care (including before and after school care)          | \$       |  |
| amount spent                         | Clothing   | \$       |  |
| monthly on the                       | Education  | <b>-</b> |  |
| minor and                            | Tuition  | \$       |  |
| dependent                            | Books, fees, and supplies                                    | \$       |  |
| children of this                     | School lunch   | ς        |  |
| elationship.                         |  | <u>,</u> |  |
|                                      | Tutoring   | \$       |  |
| n Madical do                         | Other education:   | ۶        |  |
| n <b>Medical</b> , do<br>not include | Medical (out of pocket expenses)                             | •        |  |
| expenses you                         | Doctor visits  | \$       |  |
| are reimbursed                       | Therapy or counseling  | \$       |  |
| or through                           | Dental or orthodontia  | \$       |  |
| nsurance or                          | Optical  | \$       |  |
| our employer.                        | Medicine/prescriptions                                       | \$       |  |
|                                      | Other medical:   | \$       |  |
| f there are                          | Extra-curricular activities/lessons/sports fees              | \$       |  |
| other child-                         | Other:   | \$       |  |
| related .                            | Other:   | \$       |  |
| expenses not isted in <b>9d</b> ,    |  | •        |  |
| describe the                         | Subtotal Monthly Children Expenses:                          | \$       |  |
| expense in                           |  | •        |  |
| Other and enter                      | TOTAL MONTHLY LIVING EXPENSES:                               | \$       |  |
| the amount.                          | (add together subtotals from subsections $a - d$ )           |          |  |
|                                      |  |          |  |
|                                      | e. Miscellaneous/Lump Sum Expenses (costs in past 12 months) |          |  |
|                                      | Vacation   | \$       |  |
|                                      | Gifts  | \$       |  |
|                                      | Other:   | \$       |  |
|                                      |  |          |  |

Total Miscellaneous Expenses for Past 12 Months: \$

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| ☐ I hereby certify that the information in this Final information, and belief.   | ncial Statement | is complete and is based on my personal knowledge,                                  |
|--|-----------------|---|
| ☐ I certify that I will send the opposing party complast two years, and my three most recent paystubs,   | •               | nis Financial Statement, my federal tax returns for the hree days before mediation. |
| I swear under penalty of perjury that the above are made for use as evidence in court and that I am prison and a fine of up to \$5,000.00 for giving false | subject to pros |   |
| Date (mm/dd/yyyy):   | <b>&gt;</b>     |   |
|  |                 | Signature of Plaintiff Defendant  |
| Attorney:  | Name:           |   |
| Bar No.:   | _ 🗆             | Address is confidential (if so, leave blank below)                                  |
| Address:   | Address:        |   |
| ·  | <br>Telephone:  |   |
| Telephone:   | <br>Email:      |   |
| Email:   |                 |   |
|  | STATE OF MAIN   | NE  |
| County   |                 |   |
| Personally appeared the above-named party, the foregoing statements are true under penalty of  |                 | , and made oath that  |
| Date (mm/dd/yyyy):   | <b>&gt;</b>     |   |
|  | ·               | Attorney at Law Notary Public Clerk   |

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|  | Plaintiff   | DISTRICT COURT   |
|--|---|--|
|  |   | Location (Town):   |
| V.   | - 6 .   | Docket No.:  |
|  | Defendant   |  |
|  | CERTIFICATE IN LIEU OF FIN  | IANCIAL STATEMENT  |
| <del></del> :  |   | ake the following statement in lieu of filing the owledge the following statement is true. |
| 2. I certify that in the d   | ivorce action in which I am a par                                     | ty(check all that apply):  |
|  | no dispute regarding spousal su                                       |  |
|  | no dispute regarding attorney fe                                      |  |
| <b>=</b>   | no dispute regarding real estate no dispute regarding personal parts. |  |
| <del></del>  |   | ile the Financial Statement (form FM-043).   |
|  |   |  |
| <ol><li>I understand that if the of Financial Statement.</li></ol> | opposing party disagrees with an                                      | ny of the above statements, I will be required to file the                                 |
|  | if I give false information to the                                    | osecution for perjury punishable by up to 5 years in court.  ature of plaintiff defendant  |
|  | _   | <u> </u>   |
| Attorney:  |   | ne:  |
| Bar No.:<br>Address:   |   | ress:  |
|  |   |  |
| Telephone:   |   | none:<br>nail:   |
| Email:   | LI  |  |
|  |   |  |
|  | STATE OF N County   | ΛAINE  |
| Personally appeared t  | he ahove named plaintiff  | , and made oat   |
|  | re true under penalty of perjury.                                     |  |
|  | Before n  |  |
| ate ( <i>mm/dd/yyyy</i> ):   | •   |  |
| ace (, aa, y, y, y, .  |   | ttorney at Law Notary Public Clerk   |
|  | _   |  |
|  |   |  |
|  |   |  |
| DA Notice: The Maine Judicial Bra                                  | anch complies with the Americans                                      | with Disabilities Act (ADA). If you need a reasonable                                      |

FM-042, Rev. 08/20 Certificate in Lieu of Financial Statement

| .,     | Plaintiff   | DISTRICT COURT Location (Town):                     |        |
|--------|---|---|--------|
| V.     | Defendant   | Docket No.:   |        |
|        | CERTIFICATE REGARD  | DING REAL ESTATE                                    |        |
| The ur | ndersigned party in this divorce action hereby certifies a  | as follows (attach additional pages if necessary):  |        |
| 1.     | One or both parties have an interest in the follow  | ving real estate:                                   |        |
|        | Street Address (do not use mailing address if differen  | t)  |        |
|        | The Deed is dated ( <i>mm/dd/yyyy</i> ), Page, Page   |   | County |
|        | The Deed is in the name of the plaintiff defend   | dant. Date of marriage ( <i>mm/dd/yyyy</i> ):       |        |
|        | Was the property acquired by gift or inheritance?   | Yes No  |        |
| 2.     | One or both parties have an interest in the follow  | ving real estate:                                   |        |
|        | Street Address (do not use mailing address if differen  | t)  |        |
|        | The Deed is dated ( <i>mm/dd/yyyy</i> ), Page,  |   | County |
|        | The Deed is in the name of the plaintiff defend   | dant. Date of marriage (mm/dd/yyyy):                |        |
|        | Was the property acquired by gift or inheritance?   | Yes No  |        |
| 3.     | One or both parties have an interest in additional regarding real estate                                      | l real estate and have attached another certificate |        |
| Date ( | (mm/dd/yyyy):   | ►   |        |
|        |   | Attorney for plaintiff defendant                    |        |
|        |   | Print Name  |        |
|        |   | Bar No. (if applicable)                             |        |
|        | <b>IMPORTANT WARNING:</b> Each party in this divorce ac party's address and phone number. If a party does not | · · · · · · · · · · · · · · · · · · ·               | ot     |

be possible for that party to get notice of any court hearings.

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