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**Thank you.**

**NATIONAL EDUCATION LONGITUDINAL  
STUDY OF 1988  
SECOND FOLLOW-UP  
SCHOOL ADMINISTRATOR QUESTIONNAIRE**

**Prepared for the U.S. Department of Education  
National Center for Education Statistics**

**By: National Opinion Research Center (NORC),  
A Social Science Research Center  
at the University of Chicago**

**USES OF THE DATA**

The data from the survey will be used by educators and by federal and state policy makers to address the important issues facing the nation's schools: educational standards, curriculum tracking, dropping out of school, the education of the disadvantaged, the needs of language minority students, incentives for attracting students to the study of science and mathematics, and the features of effective schools.

**CONFIDENTIALITY**

As a matter of policy, the National Center for Education Statistics is required to protect the privacy of individuals who participate in surveys. We want to let you know that:

1. Section 406 of the General Education Provisions Act (20-USC 1221e-1) and Public Law 100-297 allow us to ask you the questions in this questionnaire.
2. We are asking you these questions in order to gather information about what happens to students when they decide to leave school and make decisions about what they are going to do after leaving.
3. You may skip any questions you do not wish to answer; however, we hope you answer as many questions as you can.
4. Your responses will be merged with those of others, and answers you give will never be identified as yours.

The public reporting burden for this collection of information is estimated to average 45 minutes. Send comments regarding this burden estimate, or any other aspect of this collection of information, to: U.S. Department of Education Information Management and Compliance Division, Washington, D.C. 20202-4651 and to the Office of Management and Budget Paperwork Reduction Project, Washington, D.C. 20503.

## INTRODUCTION

This questionnaire is directed to the school principal. It is divided into five sections. The first four sections mainly request factual information about this school and its programs. These sections can be answered either by the principal or by a designee who is able to provide the desired information. The final section asks for judgmental evaluations about the school policies and governance, and we ask that this section be completed by the principal.

Some factual questions may request information that is not readily available from school records (e.g., the racial/ethnic composition of the twelfth grade student body). Informed estimates are acceptable for such questions. Please answer directly on the questionnaire by circling the appropriate response number or by writing your response in the space provided.

We realize that you are very busy; however, we hope that you can complete the questionnaire and return it to NORC *within the next two weeks*. To protect the confidentiality of your responses, we suggest that you return the completed questionnaire in the confidential return envelope provided for this purpose. Your responses will be kept in confidence. If you have any questions, please call Terry Burke at NORC at 1-800-788-7203 during normal business hours (8:30AM - 5:00PM CST).

Thank you very much for your help.

**I. SCHOOL CHARACTERISTICS**

1.  As of October 1, 1991 (or the most recent date for which data are available), what was the total student enrollment in your school?

(WRITE IN NUMBER BELOW)

|\_|\_|\_|\_| Number of students

2.  As of October 1, 1991 (or the most recent date for which data are available), what was the total 12th grade student enrollment in your school?

(WRITE IN NUMBER BELOW)

|\_|\_|\_|\_| Number of students

3.  Check each grade level included in your school. Include lowest and highest grades.

PK K 01 02 03 04 05 06 07 08 09 10 11 12 13+  
 [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

4.  Which of these characterize your school?

(MARK ONE ON EACH LINE)

	Yes	No
a. Comprehensive public school (not including magnet school or school of choice) . . . . .	1	2
b. Public magnet school (e.g., whole school, magnet program, school within a school) . . . . .	1	2
c. Public school of choice (open enrollment/non-specialized curriculum) . . . . .	1	2
d. Year-round school . . . . .	1	2
e. Area vocational school . . . . .	1	2
f. Other technical or vocational school . . . . .	1	2
g. Catholic diocesan . . . . .	1	2
h. Catholic parish . . . . .	1	2
i. Catholic religious order . . . . .	1	2
j. Other private, religious affiliation . . . . .	1	2
k. Private school, no religious affiliation . . . . .	1	2
l. Boarding school . . . . .	1	2
m. Indian reservation school . . . . .	1	2
n. Military academy . . . . .	1	2
o. Alternative/Stay-in-School/Dropout Prevention School . . . . .	1	2

5. How many days are in the school year for 12th grade students in your school?

(WRITE IN NUMBER BELOW)

|\_\_|\_\_|\_\_| Number of school days

6. What is a typical full academic class load for *Seniors* in your school per semester or term?

(WRITE IN NUMBER BELOW)

|\_\_|\_\_| Number of Classes

7.  Approximately what percentage of your 12th grade students is in each of the following instructional programs? Percentages should sum to 100%.

(WRITE IN THE PERCENT; OR WRITE "000" IF NO STUDENTS ARE IN A GIVEN PROGRAM)

	Percent of Students
a. General high school program .....	__ __ __  %
b. College prep, academic, or specialized academic (such as Science or Math) .....	__ __ __  %
c. Other specialized high school program (such as Fine Arts) .....	__ __ __  %
d. Vocational, technical, or business:	
1. Industrial Arts/Technology education .....	__ __ __  %
2. Agricultural occupations .....	__ __ __  %
3. Business or office occupations .....	__ __ __  %
4. Marketing or Distributive education .....	__ __ __  %
5. Health occupations .....	__ __ __  %
6. Home economics occupations .....	__ __ __  %
7. Consumer and homemaking education .....	__ __ __  %
8. Technical occupations .....	__ __ __  %
9. Trade or industrial occupations .....	__ __ __  %
e. Special Education program .....	__ __ __  %
f. Alternative program .....	__ __ __  %
g. Other (SPECIFY) _____ .....	__ __ __  %

8A. If any students in your school are in vocational programs, how is a vocational completer defined?

(MARK ALL THAT APPLY)

- a. No students in vocational programs ..... 00 --> SKIP TO QUESTION 9
- b. No definition of vocational completer used ..... 01 --> SKIP TO QUESTION 9
- c. Attainment of nationally-established credential or license, or vocational diploma or certificate ..... 02
- d. Completion of specified sequence of vocational courses within an occupational area ..... 03
- e. Completion of specified number of vocational courses or credit hours within an occupational area ..... 04
- f. Completion of a minimum number of vocational courses or credit hours (regardless of occupational area) ..... 05
- g. Other (SPECIFY) \_\_\_\_\_ ..... 06

8B. If your definition of a vocational completer includes minimum course or credit requirements, please enter those requirements below.

(CIRCLE "0" IN COLUMN A OR ENTER A NUMBER IN EITHER COLUMN B OR C ON EACH LINE)

Vocational/Occupational area	A.	B.	C.
	No Minimum established	Minimum number of courses	Minimum number of credits
Agriculture	0	_ _ _	_ _ _
Business/Office	0	_ _ _	_ _ _
Occupational Health	0	_ _ _	_ _ _
Marketing/Distribution	0	_ _ _	_ _ _
Occupational home economics	0	_ _ _	_ _ _
Building/Construction	0	_ _ _	_ _ _
Mechanics/Repair	0	_ _ _	_ _ _
Precision production	0	_ _ _	_ _ _
Other	0	_ _ _	_ _ _

9. Which of the following vocational services or programs are available to students through either your school or school district?

(MARK ONE ON EACH LINE)

Service/Program	School	District	Both
Job placement services .....	01 .....	02 .....	03
Counseling on transition to employment .....	01 .....	02 .....	03
Cooperative education program .....	01 .....	02 .....	03
Other work experience programs .....	01 .....	02 .....	03
Vocational interest/ability assessment .....	01 .....	02 .....	03
Tech-prep (2 + 2) program .....	01 .....	02 .....	03
Programs to eliminate sex bias in vocational education .....	01 .....	02 .....	03
Vocational student organizations (e.g., DECA) .....	01 .....	02 .....	03

10. Do students at your school take vocational courses at this school, at a community college, or at an area vocational school?

(MARK ONE ON EACH LINE)

	Yes	No
a. This school .....	01 .....	02
b. A community college .....	01 .....	02
c. An area vocational school .....	01 .....	02

11. Approximately what percentage of your 12th grade students received any of the following services during the first half of the school year? Please give your best estimate.

(MARK ONE ON EACH LINE)

	0-10%	11-24%	25-49%	50-74%	75-100%	School Doesn't Offer
a. Teacher/Parent conference . . . . .	01 . . . . .	02 . . . . .	03 . . . . .	04 . . . . .	05 . . . . .	06
b. Home visits by teachers . . . . .	01 . . . . .	02 . . . . .	03 . . . . .	04 . . . . .	05 . . . . .	06
c. Psychological counseling . . . . .	01 . . . . .	02 . . . . .	03 . . . . .	04 . . . . .	05 . . . . .	06
d. Family counseling . .	01 . . . . .	02 . . . . .	03 . . . . .	04 . . . . .	05 . . . . .	06
e. Tutoring by teachers	01 . . . . .	02 . . . . .	03 . . . . .	04 . . . . .	05 . . . . .	06
f. Peer tutoring . . . . .	01 . . . . .	02 . . . . .	03 . . . . .	04 . . . . .	05 . . . . .	06



12. How often do staff at your school engage in the following activities, if at all?

(MARK ONE ON EACH LINE)

	Never	Seldom	Sometimes	Often
a. Encouraging 12th graders to visit colleges	1	2	3	4
b. Contacting parents regarding student college selection	1	2	3	4
c. Assisting 12th graders with college applications	1	2	3	4
d. Assisting 12th graders in completing financial aid applications	1	2	3	4
e. Contacting college representatives for 12th graders	1	2	3	4
f. Providing letters of recommendation to colleges and universities	1	2	3	4

13. What percentage of 12th grade students do the following at or through your school?

(MARK ONE ON EACH LINE)

	0-10%	11-24%	25-49%	50-74%	75-100%	School doesn't offer
a. Attend programs on college application procedures	01	02	03	04	05	06
b. Attend programs on financial aid	01	02	03	04	05	06
c. Attend school SAT/ACT courses	01	02	03	04	05	06
d. Attend college fairs	01	02	03	04	05	06
e. Meet with college representatives	01	02	03	04	05	06
f. Participate in Talent Search	01	02	03	04	05	06
g. Participate in Upward Bound	01	02	03	04	05	06
h. Participate in some other program that academically prepares minority and disadvantaged students for college.	01	02	03	04	05	06

14. Approximately how many colleges sent a representative to your school to talk with college-bound students during the 1990-91 school year?

(WRITE IN NUMBER BELOW)

|\_\_|\_\_|\_\_| Number of colleges

15. Does your school provide the following services to students in their transition from high school to full-time employment?

(MARK ONE ON EACH LINE)

	Yes	No
a. Interest inventories .....	1	2
b. Job fairs .....	1	2
c. Letters of recommendation .....	1	2
d. Conduct practice interviews .....	1	2
e. Arrange interviews with employers .....	1	2
f. Job placement courses .....	1	2

16. Does your school have a vocational education program, that is, a program which provides a series of courses providing skills for employment in trade or business?

(MARK ONE)

- a. Yes ..... 1
- b. No ..... 2 -> SKIP TO QUESTION 18 ON PAGE 8

17. Are students selected for a vocational education program based on the following criteria?

(MARK ONE ON EACH LINE)

	Yes	No
a. Student selection .....	1	2
b. Teacher referral .....	1	2
c. Grade point average .....	1	2
d. Counselor referral .....	1	2
e. Other .....	1	2

18. Are the following programs or services available to the 12th grade students in your school?

(MARK ONE ON EACH LINE)

	Yes	No
a. Community work training (CWT) .....	1	2
b. Project Alert .....	1	2
c. Truancy/dropout program .....	1	2
d. Workplace learning .....	1	2
e. Adult mentorship .....	1	2
f. Training in basic computer skills .....	1	2
g. Computer programming training .....	1	2
h. Principal's Scholar Program .....	1	2
i. Youth motivation program .....	1	2

19. What percentage of 12th grade students use the following services provided by the school? Please give your best estimate.

(MARK ONE ON EACH LINE)

	0-10%	11-24%	25-49%	50-74%	75-100%	School does not offer
a. Employment search assistance .....	01	02	03	04	05	06
b. High school job placement counselor .....	01	02	03	04	05	06
c. Career/employment readiness workshop/seminars .....	01	02	03	04	05	06

20. Do you have any of the following relationships with your local business community?

(MARK ONE ON EACH LINE)

- |   | Yes | No |
|---|-----|----|
| a. Employers ask the school to post a listing of job openings .....   | 1   | 2  |
| b. Employers ask the school to recommend students for job openings .....  | 1   | 2  |
| c. School has been adopted by a local business .....  | 1   | 2  |
| d. A local business sponsors an incentive program in your school (for example, offered to pay college tuition for high achievers) ..... | 1   | 2  |
| e. A local business organization is involved in efforts to promote safety and/or a drug-free environment at your school .....           | 1   | 2  |

II. STUDENT CHARACTERISTICS

21. What is the average daily attendance (ADA) rate for *12th grade students* in your school this year? Include both excused absences and unexcused absences in figuring this rate.

(WRITE IN THE PERCENT)

|\_\_|\_\_|\_\_| % Average Daily Attendance Rate

22. What percentage of the current 12th grade students are in the following ethnic groups? Please enter a number on each line. If none, enter "000". Percentages should sum to 100%.

(WRITE IN THE PERCENT)

- a. Asian or Pacific Islander ..... |\_\_|\_\_|\_\_| %
- b. Hispanic ..... |\_\_|\_\_|\_\_| %
- c. Black, not of Hispanic origin ..... |\_\_|\_\_|\_\_| %
- d. White, not of Hispanic origin ..... |\_\_|\_\_|\_\_| %
- e. American Indian or Alaskan Native ..... |\_\_|\_\_|\_\_| %

23. What percentage of the current 12th grade students would you estimate lives in a single parent home? Please give your best estimate.

(MARK ONE)

- a. 0%-10% ..... 01
- b. 11%-24% ..... 02
- c. 25%-49% ..... 03
- d. 50%-74% ..... 04
- e. 75%-100% ..... 05

24. What percentage of the current 12th grade students is LEP or NEP?<sup>1</sup>



(MARK ONE)

- a. None ..... 00
- b. Less than 10% ..... 01
- c. 10-19% ..... 02
- d. 20-29% ..... 03
- e. 30-39% ..... 04
- f. 40-49% ..... 05
- g. 50-59% ..... 06
- h. 60-69% ..... 07
- i. 70-79% ..... 08
- j. 80% or more ..... 09

25. What percentage of the total student body in your school receives the following special services?



(WRITE IN THE PERCENT)

- a. Free or reduced-price school lunch program ..... |\_\_|\_\_|\_\_| %
- b. Remedial reading ..... |\_\_|\_\_|\_\_| %
- c. Remedial math ..... |\_\_|\_\_|\_\_| %
- d. Alternative school program ..... |\_\_|\_\_|\_\_| %
- e. Special programs for pregnant girls and/or teenage mothers ..... |\_\_|\_\_|\_\_| %
- f. Bilingual education ..... |\_\_|\_\_|\_\_| %
- g. English as a Second Language<sup>2</sup> ..... |\_\_|\_\_|\_\_| %
- h. Special Education (student with IEP)<sup>3</sup> ..... |\_\_|\_\_|\_\_| %
- i. College Board Advanced Placement courses ..... |\_\_|\_\_|\_\_| %
- j. Vocational education ..... |\_\_|\_\_|\_\_| %
- k. Off-campus work experience for credit ..... |\_\_|\_\_|\_\_| %

<sup>1</sup> Limited-English-Proficient (LEP) or Non-English Proficient (NEP) Students: Language minority student, either LEP or NEP, whose native language is one other than English and whose skills in listening to, speaking, reading, or writing English are such that he/she derives little or no benefit from school instruction delivered in English.

<sup>2</sup> English-as-a-Second Language (ESL): An instructional program designed to teach English language skills in listening, speaking, reading, and writing to students whose native language is one other than English.

<sup>3</sup> Individualized Education Plan.

26. What percent of students at your school who enter the 12th grade drop out before graduation? Do not include students who transfer to other schools. Please give your best estimate.

(WRITE IN THE PERCENT; OR WRITE IN "000" IF NONE)

|\_\_|\_\_|\_\_| %

27. Approximately what percent of the 1990-91 graduating class went on to the following? Please give your best estimate.

(MARK ONE ON EACH LINE)

	0%	1-10%	11-24%	25-49%	50-74%	75-100%
a. Two-Year College . . . .	01	. . . . . 02	. . . . . 03	. . . . . 04	. . . . . 05	. . . . . 06
b. Four-Year College . . . .	01	. . . . . 02	. . . . . 03	. . . . . 04	. . . . . 05	. . . . . 06
c. Vocational-Technical School . . . . .	01	. . . . . 02	. . . . . 03	. . . . . 04	. . . . . 05	. . . . . 06
d. Business School . . . . .	01	. . . . . 02	. . . . . 03	. . . . . 04	. . . . . 05	. . . . . 06
e. Employer training program . . . . .	01	. . . . . 02	. . . . . 03	. . . . . 04	. . . . . 05	. . . . . 06
f. Union or Labor/ Management Association Apprenticeship . . . . .	01	. . . . . 02	. . . . . 03	. . . . . 04	. . . . . 05	. . . . . 06

28. What percentage of the 1990-91 graduating class went into a branch of military service?

(WRITE IN THE PERCENT; OR WRITE IN "000" IF NONE)

|\_\_|\_\_|\_\_| %

III. TEACHING STAFF CHARACTERISTICS

29. How many full-time and part-time teachers work in your school?



(WRITE IN THE NUMBERS)

|\_\_|\_\_|\_\_| Number of full-time teachers |\_\_|\_\_|\_\_| Number of part-time teachers

30. Is your school organized into departments (or divided into subject areas)?

(MARK ONE)

Yes ..... 1

No ..... 2 --> SKIP TO QUESTION 36 ON PAGE 15

31. If yes, how many departments or subject areas are there?

(WRITE IN NUMBER BELOW)

|\_\_|\_\_|\_\_|

32. Does your school formally designate a chair or head for departments or subject areas?

(MARK ONE)

Yes ..... 1

No ..... 2 --> SKIP TO QUESTION 35 ON PAGE 14

33. How are department or subject area chairs or heads selected?

(MARK ONE)

- a. Appointed by the principal ..... 1
- b. Rotation system ..... 2
- c. Elected by departmental faculty ..... 3
- d. By seniority ..... 4
- e. Other ..... 5



34. Do department or subject area chairs or heads receive any of the following?

(MARK ONE ON EACH LINE)

	Yes	No
a. Extra pay . . . . .	1 . . . . .	2
b. Reduction in teaching workload . . . . .	1 . . . . .	2
c. Other benefit . . . . .	1 . . . . .	2

35. For each of the subject areas listed below, please indicate whether or not your school has a formal department.

(MARK ONE ON EACH LINE)

	Yes	No
a. Math . . . . .	1 . . . . .	2
b. Science . . . . .	1 . . . . .	2
c. Art . . . . .	1 . . . . .	2
d. Music . . . . .	1 . . . . .	2
e. English . . . . .	1 . . . . .	2
f. Foreign language . . . . .	1 . . . . .	2
g. Social science/Social studies . . . . .	1 . . . . .	2
h. History . . . . .	1 . . . . .	2
i. Vocational education . . . . .	1 . . . . .	2
j. Physical education . . . . .	1 . . . . .	2
k. Guidance counseling . . . . .	1 . . . . .	2
l. Special education . . . . .	1 . . . . .	2

36. For each of the subject areas listed below, please indicate the number of full-time faculty members and whether or not there are any part-time teachers in that subject area. Please give your best estimate.

	Number of full-time faculty members in area					Part-time teachers in area	
	None	1-5	6-10	11-15	Over 15	Yes	No
a. Math.....	1	2	3	4	5	1	2
b. Science.....	1	2	3	4	5	1	2
c. Art.....	1	2	3	4	5	1	2
d. Music.....	1	2	3	4	5	1	2
e. English.....	1	2	3	4	5	1	2
f. Foreign Language.....	1	2	3	4	5	1	2
g. Social science/ Social studies.....	1	2	3	4	5	1	2
h. History.....	1	2	3	4	5	1	2
i. Vocational education.....	1	2	3	4	5	1	2
j. Physical education.....	1	2	3	4	5	1	2
k. Guidance counseling.....	1	2	3	4	5	1	2
l. Special education.....	1	2	3	4	5	1	2

37. What are the lowest and highest annual salaries currently paid to full-time teachers on your school's payroll?

(WRITE IN NUMBER BELOW)

Lowest salary paid \$ |\_\_|\_\_|,|\_\_|\_\_|\_\_|.00

Highest salary paid \$ |\_\_|\_\_|,|\_\_|\_\_|\_\_|.00

38. How many minutes of preparation or planning time do you provide for your full-time teachers during the school day?

(WRITE IN NUMBER BELOW; OR WRITE IN "000" IF NONE)

|\_\_| |\_\_| |\_\_| minutes

39. In the past three years, would you say that the standards for teacher evaluation in your school have:

(MARK ONE)

- a. Become more rigorous? ..... 1
- b. Remained about the same? ..... 2
- c. Become less rigorous? ..... 3
- d. School does not have formal teacher evaluations ..... 4 -> SKIP TO QUESTION 41

40. Does your school currently use any of these forms of teacher evaluation?

(MARK ONE ON EACH LINE)

- |                                       | Yes | No |
|---------------------------------------|-----|----|
| a. Principal evaluates teachers ..... | 1   | 2  |
| b. Teachers evaluate teachers .....   | 1   | 2  |
| c. Students evaluate teachers .....   | 1   | 2  |

41. Are any of the following kinds of rewards given to teachers in your school?

(MARK ONE ON EACH LINE)

- |  | Yes | No |
|--|-----|----|
| a. Special awards for teaching .....                       | 1   | 2  |
| b. Assigned to teach the better students .....             | 1   | 2  |
| c. Given a lighter teaching load .....                     | 1   | 2  |
| d. Relieved of administrative or disciplinary duties ..... | 1   | 2  |
| e. Given priority on requests for materials .....          | 1   | 2  |
| f. Higher pay .....  | 1   | 2  |

IV. SCHOOL POLICIES AND PROGRAMS

42. Are students required to pass a minimum competency or proficiency test in order to receive a High School Diploma?

(MARK ONE)

Yes ..... 1  
 No ..... 2 -> SKIP TO QUESTION 48 ON PAGE 19

43. In which grades is the minimum competency or proficiency test for graduation given to students? Do not include retesting of students.

(MARK ONE ON EACH LINE)

	Yes	No	School does not have this grade
a. Grade 7 .....	1 .....	2 .....	3
b. Grade 8 .....	1 .....	2 .....	3
c. Grade 9 .....	1 .....	2 .....	3
d. Grade 10 .....	1 .....	2 .....	3
e. Grade 11 .....	1 .....	2 .....	3
f. Grade 12 .....	1 .....	2 .....	3

44. Is the competency test a state, district, or school requirement?

(MARK ONE ON EACH LINE)

	Yes	No
a. State requirement .....	1 .....	2
b. District requirement .....	1 .....	2
c. School requirement .....	1 .....	2

45. Are the following areas covered on the competency test?

(MARK ONE ON EACH LINE)

	Yes	No
a. Math .....	1	2
b. Science .....	1	2
c. English .....	1	2
d. History/Social Studies .....	1	2

46. What percentage of students taking the competency test fail on their first attempt?

(WRITE IN THE PERCENT)

|\_\_|\_\_|\_\_| %

47. When a student fails the competency test, which of the following options are available to the student, the school and which are required of the student?

(MARK ONE ON EACH LINE)

	This option is not available	This option is available but not required	This is required of students who fail the test
a. Retaking the test .....	1	2	3
b. Taking remedial classes in deficient subject areas .....	1	2	3
c. Completing a general competency test preparation class .....	1	2	3
d. Tutoring .....	1	2	3
e. Summer school .....	1	2	3
f. Other .....	1	2	3

48. Please indicate in which grades each of the following programs are offered by your high school.

(MARK ALL THAT APPLY ON EACH LINE)

	9th Grade	10th Grade	11th Grade	12th Grade	Not offered
a. English taught as a second language (either in English or in students' native tongue) . . . . .	1	1	1	1	1
b. Native language is used in varying degrees in instructing students with limited English proficiency . . . . .	1	1	1	1	1
c. Courses for language minority students on their native culture or history . . . . .	1	1	1	1	1

49. How many students in the 12th grade are enrolled in Advanced Placement courses? Please give your best estimate.

(WRITE IN THE NUMBER; OR WRITE IN "000" IF NONE)

|\_\_|\_\_|\_\_| students

50. If a person other than the school principal has answered Sections I to IV, please enter the following information for the person who responded:

\_\_\_\_\_  
Last Name (please print) First Name Middle Initial

\_\_\_\_\_  
Title

( ) \_\_\_\_\_  
Telephone Number

Home or Best time of time day to call: AM PM

( ) \_\_\_\_\_  
Telephone Number

Office (School) Best time of day to call: AM PM

V. SCHOOL GOVERNANCE AND CLIMATE

51. Using the number key below, how would you rate your school compared to other schools in each of the following areas?

- 1 = Our work in this area is outstanding.
- 2 = Our work in this area is quite good.
- 3 = Our work in this area is satisfactory.
- 4 = Our work in this area is fair.
- 5 = Our work in this area is poor.

(MARK ONE ON EACH LINE)

	Outstanding				Poor
a. Promoting understanding and practice in citizenship	..... 1	..... 2	..... 3	..... 4	..... 5
b. Involving students in student government	..... 1	..... 2	..... 3	..... 4	..... 5
c. Promoting awareness of contemporary social issues (for example, race relations or equality of the sexes)	..... 1	..... 2	..... 3	..... 4	..... 5
d. Providing values/moral education	..... 1	..... 2	..... 3	..... 4	..... 5

52. We are interested in how decisions are made at your school. The grid below contains 8 decisions that are often made in the course of running a school. The grid also lists 6 individuals or groups who often make these decisions. For each decision, please circle one of the following numbers for each decision maker, indicating how much influence the decision maker typically has:

- 0 = no influence
- 1 = some influence
- 2 = major influence

	Principal	Dept. chair	Individual teachers	Parents	School Board or council	School District Office
a. Establishing criteria for hiring and firing teachers	0...1...2	0...1...2	0...1...2	0...1...2	0...1...2	0...1...2
b. Establishing policies and priorities for grouping students into classes	0...1...2	0...1...2	0...1...2	0...1...2	0...1...2	0...1...2
c. Deciding what courses will be offered	0...1...2	0...1...2	0...1...2	0...1...2	0...1...2	0...1...2
d. Selecting textbooks and other instructional materials	0...1...2	0...1...2	0...1...2	0...1...2	0...1...2	0...1...2
e. Setting curricular guidelines	0...1...2	0...1...2	0...1...2	0...1...2	0...1...2	0...1...2
f. Establishing policies and practices for grading and student evaluation	0...1...2	0...1...2	0...1...2	0...1...2	0...1...2	0...1...2
g. Establishing discipline policies	0...1...2	0...1...2	0...1...2	0...1...2	0...1...2	0...1...2
h. Deciding how school funds will be spent	0...1...2	0...1...2	0...1...2	0...1...2	0...1...2	0...1...2



53. During the past three years, which of the following changes have occurred at your school?

(MARK ONE ON EACH LINE)

	Yes	No
a. New procedures for making school policies were established . . . . .	1	2
b. Major new curriculum programs were established . . . . .	1	2
c. Policies and practices regarding tracking or grouping students by ability were changed . . . . .	1	2
d. School-wide changes were made in instructional methods . . . . .	1	2
e. New staffing categories or roles for teaching and supervising staff were instituted . . . . .	1	2
f. Interdisciplinary teacher teams were established . . . . .	1	2
g. New school-wide procedures for assessment of students were established . . . . .	1	2

54. What percentage of parents of 12th graders in your school are involved in the following areas on their 12th graders' behalf? Please give your best estimate.

(MARK ONE ON EACH LINE)

	0-10%	11-24%	25-49%	50-74%	75-100%	Don't know
a. Volunteering time to help in classrooms or other school areas . . . .	01	02	03	04	05	06
b. Attending programs on financial aid for colleges, universities, or vocational/technical schools . . . . .	01	02	03	04	05	06
c. Attending programs on educational opportunities after completing high school . . . . .	01	02	03	04	05	06
d. Attending programs on employment and career opportunities . . . . .	01	02	03	04	05	06
e. Soliciting information from academic subject teachers on how to help their student at home on specific skills or homework . . . . .	01	02	03	04	05	06
f. Joining the PTA, PTO, or other parent organization during the current school year . . . . .	01	02	03	04	05	06
g. Participating at PTA/PTO meetings or events during the current school year . . . . .	01	02	03	04	05	06
h. Attending parent-teacher conferences with most of their teenagers' current teachers . . . . .	01	02	03	04	05	06

55. Since the beginning of the current school year, what percentage of 12th grade students' parents have you or your administrative staff met with individually to discuss their child's behavior or academic performance? Please give your best estimate.

(WRITE IN PERCENT; OR WRITE IN "000" IF NONE)

|\_\_|\_\_|\_\_| %

56. Indicate how accurately each of the characteristics listed below describes your school.

(MARK ONE ON EACH LINE)

	Not accurately at all	Somewhat accurately	Very accurately
a. Discipline is emphasized at this school . . . . .	1	2	3
b. Students place a high priority on learning . . . . .	1	2	3
c. Classroom activities are highly structured . . . . .	1	2	3
d. Teachers at this school encourage all students to achieve academically . . . . .	1	2	3
e. Teachers have a negative attitude about students . . . . .	1	2	3
f. All students are expected to do homework . . . . .	1	2	3
g. Teacher morale is high . . . . .	1	2	3
h. Student morale is high . . . . .	1	2	3
i. Teachers find it difficult to motivate students . . . . .	1	2	3
j. The school emphasizes sports . . . . .	1	2	3
k. Students are encouraged to compete for grades . . . . .	1	2	3
l. Counselors and teachers encourage students to enroll in academic classes . . . . .	1	2	3
m. There is conflict between teachers and administrators . . . . .	1	2	3

57. Indicate the degree to which each of the following is a problem with students in your school.

(MARK ONE ON EACH LINE)

	Serious problem	Moderate problem	Minor problem	Not a problem
a. Tardiness . . . . .	1	2	3	4
b. Absenteeism . . . . .	1	2	3	4
c. Class cutting . . . . .	1	2	3	4
d. Physical conflicts among students . . . . .	1	2	3	4
e. Gang activity . . . . .	1	2	3	4
f. Robbery or theft . . . . .	1	2	3	4
g. Vandalism . . . . .	1	2	3	4
h. Use of alcohol . . . . .	1	2	3	4
i. Use of illegal drugs . . . . .	1	2	3	4
j. Students under the influence of drugs/alcohol while at school . . . . .	1	2	3	4
k. The sale of drugs on the way to or from school and/or on school grounds . . . . .	1	2	3	4
l. Possession of weapons . . . . .	1	2	3	4
m. Physical abuse of teachers . . . . .	1	2	3	4
n. Verbal abuse of teachers . . . . .	1	2	3	4
o. Racial/ethnic conflict among students . . . . .	1	2	3	4
p. Teen pregnancy . . . . .	1	2	3	4

58. Indicate the extent to which each of the following factors influence students to drop out of *your school*?

(MARK ONE ON EACH LINE)

	No influence	Some influence	Major influence
a. Family problems . . . . .	1	2	3
b. Gang activity . . . . .	1	2	3
c. Teenage pregnancy . . . . .	1	2	3
d. Need to support family/self . . . . .	1	2	3
e. Peer pressure . . . . .	1	2	3
f. Illness . . . . .	1	2	3
g. Drug/alcohol problems . . . . .	1	2	3
h. Poor academic performance . . . . .	1	2	3
i. Student lack of interest in learning . . . . .	1	2	3
j. Lack of parental support . . . . .	1	2	3
k. Low teacher expectations for student performance . . . . .	1	2	3
l. Low student expectations of payoff for education . . . . .	1	2	3
m. Minimum competency requirement . . . . .	1	2	3
n. Rigorous academic standards . . . . .	1	2	3
o. Other . . . . .	1	2	3

59. How much influence do you as a principal have over . . .

(MARK ONE ON EACH LINE)

	No influence	Some influence	Major influence
a. Hiring teachers? . . . . .	1	2	3
b. Hiring custodians/building engineers? . . . . .	1	2	3
c. Dismissing school personnel? . . . . .	1	2	3
d. Setting teacher performance standards? . . . . .	1	2	3
e. Influencing instructional practices? . . . . .	1	2	3
f. Establishing homework policies? . . . . .	1	2	3
g. Creating new programs (such as dropout and drug prevention programs)? . . . . .	1	2	3
h. Purchasing school supplies or equipment? . . . . .	1	2	3
i. Approving teacher bonuses? . . . . .	1	2	3

60. How would you characterize your school's relationship with each of the following individuals or groups?

(MARK ONE ON EACH LINE)

	Not cooperative	Somewhat cooperative	Cooperative	Very cooperative
a. Parents .....	1	2	3	4
b. Superintendent .....	1	2	3	4
c. School board or Governing board .....	1	2	3	4
d. Central office administrators .....	1	2	3	4
e. Teachers' association or union .....	1	2	3	4
f. The community .....	1	2	3	4
g. Local business .....	1	2	3	4
h. Students .....	1	2	3	4

61. How often do the following take place at your school?

(MARK ONE ON EACH LINE)

	Never	Seldom	Some- times	Usually	Always
a. Parents are notified of a student's absences .....	0	1	2	3	4
b. Parents are given interim reports during the grading period .....	0	1	2	3	4
c. Parents are notified when a student is sent to the principal's office for disruptive behavior .....	0	1	2	3	4
d. Parent conferences are scheduled at a parent's request .....	0	1	2	3	4
e. Parent conferences are scheduled at school's request .....	0	1	2	3	4

