

NOTICE - This report is authorized by law (20 U.S. Code 1221e-1).

FORM **PSS-1C**
(9-22-93)

U.S. Department of Education
National Center for Education Statistics

PRIVATE SCHOOL SURVEY

1993-94 SCHOOL YEAR

Conducted by:

U.S. Department of Commerce
Bureau of the Census



DEAR PRINCIPAL:

WHO IS CONDUCTING THIS SURVEY?

The National Center for Education Statistics (NCES) of the U.S. Department of Education requests your participation in the Private School Survey. The U.S. Bureau of the Census is conducting this survey by the authority of Sections 406(b) and (c) of the General Education Provisions Act, as amended (20 USC 1221e-1).

WHY IS NCES SPONSORING THIS SURVEY?

The purpose of this data collection effort is to obtain current information about private schools, such as the type of school, length of school year, the number of students and teachers, and the number of high school graduates, if any. We will use the data to develop a profile of the providers of private education in the United States.

WHY SHOULD YOUR SCHOOL PARTICIPATE IN THIS SURVEY?

Private schools are a significant segment of the nation's educational system. Results from previous surveys have shown that approximately 24 percent of all elementary and secondary schools in the United States are private and that these schools enroll approximately 10 percent of the nation's children and employ 12 percent of the nation's teachers. The National Center for Education Statistics has instituted this survey in recognition of the importance of private education in the United States.

While there is no penalty for not responding, a high response rate is very important to the success of the survey. We encourage you to participate in this voluntary survey.

WHERE SHOULD YOU MAIL YOUR COMPLETED QUESTIONNAIRE?

Mail your completed questionnaire in the enclosed envelope to:

Bureau of the Census
Current Projects Branch
1201 East 10th Street
Jeffersonville, IN 47132-0001

THANK YOU FOR YOUR COOPERATION IN THIS VERY IMPORTANT EFFORT.

SINCERELY,



**EMERSON J. ELLIOTT
COMMISSIONER
NATIONAL CENTER FOR EDUCATION STATISTICS**

INFORMATION ABOUT REPORTING BURDEN

Public reporting burden for this collection of information is estimated to average 30 minutes, including the time for reviewing instructions, gathering the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, Information Management and Compliance Division, Washington, DC 20202-4651 and to the Office of Management and Budget, Paperwork Reduction Project 1850-0641, Washington, DC 20503.

1. YOUR NAME:

TITLE:

AREA CODE: **TELEPHONE NUMBER:**

| | | - | | | - | | | |

BEST TIME TO REACH YOU (if we have questions about any of your responses):

DAYS: _____ **TIME:** _____

_____ a.m.
_____ p.m.

2. If either (or both) of the following statements are true for the school named on the address label on the back of this questionnaire, please mark the appropriate box(es).

- 010 1 This private school or program teaches ONLY PREKINDERGARTEN-AGE children, that is, children who are younger than kindergarten age.
- 015 2 This private school or program is a DAY CARE center and it serves children of kindergarten-age or younger; it DOES NOT PROVIDE FORMAL education or instruction to children in kindergarten or above.

3. If you marked either or both of the statements in item 2 above, GO to item 15, page 7. DO NOT answer items 4 through 14.

If you did not mark either of the statements in item 2 above, continue with item 4.

4. If any of the following statements are true for the school named on the address label on the back of this questionnaire, please mark the appropriate box(es).

Mark (X) all that apply.

- 020 1 This school teaches only postsecondary (beyond grade 12) or adult education students
- 025 2 This school is no longer in operation – *Please report closing date* → _____
- 030 3 The school named on the address label on the back of this questionnaire is a public school, not a private school. *(Please describe school, e.g., state school for the deaf, Department of Defense school, etc.)* ✓
- _____
- 035 4 The institution or organization named on the address label on the back of this questionnaire is not a school. *Please explain* ✓
- _____

5. If you marked any of the statements in item 4 above, do not complete this questionnaire. Return it in the enclosed envelope to:

Bureau of the Census
Current Projects Branch
1201 East 10th Street
Jeffersonville, IN 47132-0001

If you did not mark any of the statements in item 4 above, continue with item 6.

6. At the end of this questionnaire, you are asked to record the amount of time required to complete this form. Please record the current date and time: ✓

INSTRUCTIONS

We suggest using a pencil to answer this questionnaire.

If you have any questions, call the Census Bureau at 1-800-221-1204. Someone will be available to take your call Monday through Friday, between 8:30 a.m. and 5:00 p.m. (Eastern time).

Please return this questionnaire within 2 weeks in the enclosed envelope.

NOTE – If this school has any programs for prekindergarten-age children, you are asked to include these children in item 16; do not include them in any other items. Do not include postsecondary (beyond grade 12) or adult education students in any items on this questionnaire.

7. How many students were enrolled in each of the grade levels listed below around the first of October?

Report only for the school named on the address label on the back of this questionnaire.

Do NOT include prekindergarten, postsecondary, or adult education students, and children who are enrolled only in day care at this school.

Grade levels	Grades offered around October 1, 1993	Enrollment around October 1, 1993
a. Ungraded (including ungraded special education students)	040 1 <input type="checkbox"/>	045
b. Kindergarten	050 1 <input type="checkbox"/>	055
c. 1st	060 1 <input type="checkbox"/>	065
d. 2nd	070 1 <input type="checkbox"/>	075
e. 3rd	080 1 <input type="checkbox"/>	085
f. 4th	090 1 <input type="checkbox"/>	095
g. 5th	100 1 <input type="checkbox"/>	105
h. 6th	110 1 <input type="checkbox"/>	115
i. 7th	120 1 <input type="checkbox"/>	125
j. 8th	130 1 <input type="checkbox"/>	135
k. 9th	140 1 <input type="checkbox"/>	145
l. 10th	150 1 <input type="checkbox"/>	155
m. 11th	160 1 <input type="checkbox"/>	165
n. 12th	170 1 <input type="checkbox"/>	175

8. What was the total number of students enrolled in this school around the first of October?

Please sum lines 7(a) through 7(n).

180 _____ Students

9a. Last school year, were any students enrolled in 12th grade?

- 185
- 1 Yes
2 No

GO to item 10.

b. How many students?

190 _____ 12th graders

c. How many students graduated from the 12th grade last year?

Include 1993 summer graduates.

Do not include students who received only vocational certificates, certificates of attendance, or certificates of completion.

195 None → **GO to item 10.**
OR

200 _____ Graduates

d. How many of last year's graduates applied to two-year or four-year colleges?

205 None or _____ Graduates

10. Around the first of October, how many students were:

Do not include prekindergarten, postsecondary, or adult education students, and children who are enrolled only in day care at this school.

a. American Indian or Alaska Native (Aleut, Alaska Indian, Yupik, Inupiat)?

210 None or _____ Students

b. Asian or Pacific Islander (Japanese, Chinese, Filipino, Korean, Asian Indian, Vietnamese, Hawaiian, Guamanian, Samoan, other Asian)?

215 None or _____ Students

c. Hispanic, regardless of race (Mexican, Puerto Rican, Cuban, Central or South American, or other Hispanic culture or origin)?

220 None or _____ Students

d. Black, not of Hispanic origin?

225 None or _____ Students

e. White, not of Hispanic origin?

230 None or _____ Students

11. How many days are in the school year for students in this school?

235 _____ Days per year

12. How long is the school day for students in this school?

Report BOTH hours and minutes, e.g., "5" hours and "45" minutes, "6" hours and "0" minutes, etc. If the length of day varies by grade level, record the longest day.

240 _____ Hours

AND

245 _____ Minutes

INSTRUCTIONS FOR ITEM 13

Report this school's TEACHERS according to the time spent teaching at this school.

In addition to regular classroom teachers, be sure to include those who teach subjects such as art, music, physical education, and special education.

Do NOT include:

- Prekindergarten, postsecondary, or adult education;
- Student teachers, teacher aides, day care aides, and short-term substitute teachers;
- Counselors, library media specialists/librarians, speech therapists, social workers, and administrators UNLESS they also teach a regularly scheduled class at this school.

If this school has a teaching principal, be sure to include him/her in the appropriate time category.

EXAMPLE

The following is an example to illustrate how you should report teachers in item 13.

If this school has 11 full-time teachers for grades 1-12, 2 half-time teachers for grades 9-12, one teacher who teaches kindergarten $\frac{1}{2}$ time and prekindergarten $\frac{1}{2}$ time, a music teacher who teaches two days each week, and a teaching principal who teaches one 45-minute class each day, you would fill item 13 like this:

- None or 11 Full-time teachers
- None or _____ Teach at least $\frac{3}{4}$ time but less than full time
- None or 3 Teach at least $\frac{1}{2}$ time but less than $\frac{3}{4}$ time
- None or 1 Teach at least $\frac{1}{4}$ time but less than $\frac{1}{2}$ time
- None or 1 Teach less than $\frac{1}{4}$ time

16 **TOTAL TEACHERS**

Notice that the teacher who teaches kindergarten half time and prekindergarten half time is counted as a half-time teacher; the time he/she spends teaching prekindergarten is not counted in item 13.

The teaching principal is reported in "Teach less than $\frac{1}{4}$ time"; the time he/she spends working as a principal is not included in item 13.

13. How many persons holding teaching positions at this school were teaching in grades K-12 and/or the COMPARABLE ungraded levels around October 1, 1993?

Do not include short-term substitute teachers, student teachers, teacher aides, or day care aides. Include only filled positions; do not count vacant positions. Consider only the amount of time an individual works as a teacher during a typical week at this school.

- 250 0 None or _____ Full-time teachers
- 255 0 None or _____ Teach at least 3/4 time but less than full time
- 260 0 None or _____ Teach at least 1/2 time but less than 3/4 time
- 265 0 None or _____ Teach at least 1/4 time but less than 1/2 time
- 270 0 None or _____ Teach less than 1/4 time
- 275 _____ **TOTAL TEACHERS**

14a. What type of school is this?

Mark (X) only one box.

- 280 1 REGULAR elementary or secondary
- 2 MONTESSORI
- 3 Elementary or secondary with a SPECIAL PROGRAM EMPHASIS –
 e.g., science/math school, performing arts high school, foreign
 language immersion school, talented/gifted school, etc.
- 4 SPECIAL EDUCATION – primarily serves students with disabilities.
- 5 VOCATIONAL/TECHNICAL – primarily serves students being
 trained for occupations.
- 6 ALTERNATIVE – offers a curriculum designed to provide alternative or
 nontraditional education; does not specifically fall into the categories
 of regular, special education, or vocational school.

GO to item 15.

b. Is a major role of this school to support home schooling?

- 285 1 Yes
- 2 No

15. Is this school located in a private home that is used primarily as a family residence?

- 290 1 Yes
- 2 No

Notes

16. Many schools offer programs during the regular school day for children in the years before kindergarten. These programs include prekindergarten programs, nursery programs, preschool programs, day care programs, Head Start programs, and other programs operating during the regular school day for prekindergarten-age children.

a. Around the first of October, which of the following types of programs were available at this school during the regular school day?

These are meant to be independent types of programs. For any particular program, mark the label that best applies. If more than one program is available at this school during the regular school day, mark (X) all that apply.

- 295 1 No programs for prekindergarten-age children → **GO to item 18a, page 9.**
300 2 Head Start administered by this school
305 3 Head Start administered by an outside agency
310 4 Day care program administered by this school
315 5 Day care program administered by an outside agency
320 6 Chapter 1 prekindergarten
325 7 Prekindergarten special education administered by this school
330 8 Prekindergarten special education administered by an outside agency
335 9 General prekindergarten program administered by this school
(not predominantly Head Start, day care, Chapter 1, or special education)
340 10 General prekindergarten program administered by an outside agency
(not predominantly Head Start, day care, Chapter 1, or special education)

b. How many prekindergarten-age children were enrolled in one or more of these programs around the first of October?

Children enrolled in more than one program should be counted only once.

345 0 None or _____ Prekindergarten-age children

17. How many persons holding teaching positions were teaching in these prekindergarten programs at this school around October 1, 1993?

Do not include short-term substitute teachers, student teachers, teacher aides, or day care aides. Include only filled positions; do not count vacant positions. Consider only the amount of time an individual works as a prekindergarten teacher during a typical week at this school.

350 0 None or _____ Full-time teachers

355 0 None or _____ Teach at least 3/4 time but less than full time

360 0 None or _____ Teach at least 1/2 time but less than 3/4 time

365 0 None or _____ Teach at least 1/4 time but less than 1/2 time

370 0 None or _____ Teach less than 1/4 time

375 0 None or _____ **TOTAL PREKINDERGARTEN TEACHERS**

18a. Does this school have a religious orientation, purpose, or affiliation?

- 380 1 Yes
2 No

GO to item 19, page 10.

b. Is this school formally affiliated with a national religious denomination?

- 385 1 Yes
2 No

c. What is this school's religious orientation or affiliation?

Mark (X) only one box.

- 390 1 Roman Catholic
2 Amish
3 Assembly of God
4 Baptist
5 Calvinist
6 Christian (no specific denomination)
7 Church of Christ
8 Church of God
9 Disciples of Christ
10 Episcopal
11 Friends
12 Greek Orthodox
13 Islamic
14 Jewish
15 Latter Day Saints
16 Lutheran Church – Missouri Synod
17 Evangelical Lutheran Church in America
(formerly AELC, ALC, or LCA)
18 Wisconsin Evangelical Lutheran Synod
19 Other Lutheran
20 Mennonite
21 Methodist
22 Pentecostal
23 Presbyterian
24 Seventh-Day Adventist
25 Other – *Specify* ↘

GO to item 19, page 10.

d. Which of the following categories best describes this school?

Answer this question only if you marked "Roman Catholic" for question c above.

Mark (X) only one box.

- 395 1 Parochial (or inter-parochial)
2 Diocesan
3 Private

19. To which of the following associations or organizations does this school belong?

Mark (X) all that apply.

- 400 1 Accelerated Christian Education
405 2 Alternative School Network
410 3 National Coalition of Alternative Community Schools
415 4 American Association of Christian Schools
420 5 American Montessori Society
425 6 Other Montessori association(s)
430 7 Association of Christian Schools International
435 8 Association of Military Colleges and Schools
440 9 Bilingual School Association
445 10 Council of Bilingual Education
450 11 Other association(s) for bilingual education
455 12 Christian Schools International
460 13 Council for Exceptional Children
465 14 National Association of Private Schools for Exceptional Children
470 15 Other association(s) for exceptional children
475 16 Council of Islamic Schools in North America
480 17 Early Childhood Education Association
485 18 Other early childhood education association(s)
490 19 European Council for International Schools
495 20 Other association(s) for international schools
500 21 Friends Council on Education
505 22 General Conference of the Seventh-Day Adventist Church
510 23 National Association of Episcopal Schools
515 24 National Association of Independent Schools
520 25 National Independent Private School Association
525 26 Other independent school association(s)
530 27 National Association of Laboratory Schools
535 28 National Catholic Educational Association
540 29 Jesuit Secondary Education Association
545 30 National Center for Neighborhood Enterprise
550 31 National Federation of Church Schools
555 32 National Society of Hebrew Day Schools
560 33 Solomon Schechter Day Schools
565 34 Other Jewish school association(s)
570 35 Oral Roberts Educational Fellowship
575 36 Other Christian school association(s)
580 37 Other religious school association(s)
585 38 Other nonreligious school association(s)
590 0 NONE OF THE ABOVE

20. In what year was this school founded?

595

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Year

21. Not counting interruptions, how long did it take to complete this questionnaire?

600

_____ Hours

AND

605

_____ Minutes

22. Please record the date you completed this form.

610

--	--

Month

--	--

Day

1	9		
---	---	--	--

Year

23. Please verify this school's name and address and enter any corrections on the lines below. If the name and address on the label are correct, enter "Same" on the lines below.

(a) School name

(b) Address - Number and street

(c) City

State

ZIP Code

THIS COMPLETES THE QUESTIONNAIRE. THANK YOU FOR ASSISTING US IN THIS IMPORTANT SURVEY. YOUR TIME AND EFFORT ARE APPRECIATED.

PLEASE RETURN THE QUESTIONNAIRE IN THE ENCLOSED ENVELOPE TO:

**Bureau of the Census
Current Projects Branch
1201 East 10th Street
Jeffersonville, IN 47132-0001**

The following reports from previous private school surveys are available for a fee:

1. Private Schools in the United States: A Statistical Profile, with Comparisons to Public Schools. (NCES 91-054, February 1991)
Ask for stock #065-000-00441-1, \$9.50.
2. Private School Universe Survey, 1989 -1990 (NCES 93-122, December 1992)
Ask for stock #065-000-00550-6, \$14.00.

To order, please contact:

**The Superintendent of Documents
U.S. Government Printing Office
Washington, DC 20402**