

# Council Meeting Minutes Zurich

## Council Meeting 13<sup>th</sup> – 15<sup>th</sup> May, Zurich MINUTES

### Attendees

President	Ian Dowman (ID)
Secretary General	Orhan Altan (OA)
First Vice President	John Trinder (JT)
Second Vice President	Manos Baltasvias (EB)
Congress Director	Chen Jun (CJ)
Treasurer	Stanley Morain (SM)
ISAC Chair	Armin Grün (AG) partly for the items 3.2.1 and 12.1
Finance Committee Chair	Petros Patias (PP) partly for the item 4.1
ISPRS Video Designer	Gerhard Kemper (GK) partly for the item 3.2.1

### 1. Opening

ID opened the meeting and thanked Armin Grün and the Swiss Society for hosting the meeting. He welcomed the participants and stressed the importance of the discussions, which would cover the budget for 2005 and for further years.

### 2. Approval of Agenda

The agenda was revised to add minor items.

### 3. Review of previous Council Meeting in Chiang Mai

#### 3.1 Approval of minutes of the Council Meeting in Chiang Mai 04

OA reviewed the minutes and they were accepted with minor changes. The agenda item concerning the member status should be rewritten after the relevant status changes are made in the Data Base.

#### 3.2 Matters arising from the minutes not covered in the agenda

Decisions were taken on some of the actions concerning the previous meetings decisions and the Strategic Plan of ISPRS:

##### 3.2.1 Video

GK explained the latest versions of the Video storyboard and showed the latest data for the video scenes. After reviewing the proposals from Council members and AG, it was decided to finish the Video by the end of August 05 at the latest, in order to show it to the participants of the "Photogrammetric Week 05"

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### **4. Policy Matters**

#### **4.1 Finance policy and budget (PP present)**

SM presented the accounts for 2004 and the budget for 2005. There was a lengthy discussion on the issues raised and on the budget for 2005, and subsequent years, and the following decisions were made:

- The accounts for 2004 were approved.
- The format of the accounts to be changed so that comparisons can be easily made between years.
- No support to be given to students' conference unless other members of Joint Board of Geospatial Information Societies do the same.
- No banners would be given to Sustaining Members for the years 2005-2007.
- The budget would be reviewed at the next CM, together with the projections for 2006-2008.
- Subscription charges would be reviewed, and if Council recommends an increase, to be put to General Assembly in 2008.
- The Treasurer would introduce e-banking.

#### **4.2 Statutes and Bylaws**

The approved Statutes and Bylaws published in the Silver Book 04-08 were discussed and it was decided to prepare changes to the Statutes and Bylaws by EB and to invite Lawrence Fritz, as chair of the Honorary Members Committee, to prepare proposals for changing the Bylaws relating to Honorary members.

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#### **4.3 Web casting**

It was noted that no progress has been made on this issue and it was suggested that Commission VI carries out a trial at its Symposium.

#### **4.4 Distribution of Journals**

EB and ID noted that they had received requests for free copies of the ISPRS Journal. After some discussion it was decided to offer up to fifteen (15) complimentary subscriptions to *The ISPRS Journal of Photogrammetry and Remote Sensing* for Calendar year 2006. SM would draft an announcement to be circulated to members and placed in Highlights.

### **5. Review of Technical Commissions proposals**

#### **5.1 Formation of Working Groups**

It was noted that all WGs are formed according to the Congress resolutions and the table of activities, prepared by OA, reflects that they are working well. EB noted the slow

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replies coming from WG VI/5 concerning the Summer School preparations and it was decided

### **Contracts**

The finalising of the contracts with the relevant organisations has been delayed and it was decided that they should be finalised uniformly as possible, without major differences. Council decided that Germany should pay the full 10% fee even though they were hosting 2 Commissions. Registration fees for German society members could however be reduced.

### **5.3 Symposia**

A list of approved Commission Symposia is discussed.

### **5.4 Working Group Meetings**

A list prepared by OA was reviewed. It was generally observed that most WGs have meetings (workshops, seminars) in 05.

## **6. Review of Council Strategy**

### **6.1 Review of discussions in Chiang Mai**

It was noted that most of the agreed actions were completed. Council should review Strategy at every Council Meeting.

### **6.2 Initiatives in Africa**

ID gave a very detailed report on the UN CODI meeting in Addis Ababa and about the Status of Geo-Sciences in Africa. He also made proposals about the role of ISPRS in this continent. The following actions were agreed:

1. ISPRS to maintain contact with African members through:
  - E – mail network;
  - Attendance by member of Council at one meeting per year;
2. Support capacity building through:
  - Collaboration with other projects, such as TIGER, CEOS or OOSA, to run tutorials and training courses;
  - Sponsorship of people to workshops and regional meetings, possibly jointly with our Ordinary and Regional Members, (support only to members to encourage membership);
  - Collaborate with GeoUnions in GIA.

Specifically ISPRS should participate in AfricaGIS in Pretoria from 31<sup>st</sup> October – 4<sup>th</sup> November:

- EB, ID and/or JT from Council would attend with the possibility of giving a keynote;

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- ISPRS organises a workshop or a session with emphasis on distribution of image data;

The IUGG proposal for GeoScience in Africa was discussed, including the workshop planned for 2006. EB had brought Council's attention to the ITT for TIGER. ID and EB would discuss this further.

### 7.

#### 7.1 Congress Plans

CJ gave a detailed presentation about the Congress Preparations and Council noted that the Chinese Society has set up a Committee for Congress preparations and some officers have been assigned to specific tasks in the Committee.

CJ gave another presentation about the "ISPRS CARAVAN" starting from Italy and ending in Xian. Council expressed some concerns about the scale of this proposed activity and urged CJ not to let organisation of such an event detract from the organisation of the Congress. It was decided to investigate the possibility of organising an ISPRS Caravan:

#### 7.2 Congress Contract

The Congress contract submitted before the Istanbul Congress to the bidders for the 2008 Congress has been analyzed by the Chinese Society of Geodesy Photogrammetry and Cartography, and CJ declared that they are ready to sign it.

### 8. ISPRS Membership

#### 8.1 Report on status of Ordinary, Associate, Sustaining and Regional Members

Active Members Total Summary:

Type / Cat.	1	2	3	4	5	6	7	8	A	B	C	D	E	Total
AsM	6	2	1											9
OdM	32	22	11	8	5	5	2	4						89
RgM	12													12
StM									7	6	11	26	9	59
Total														169

#### 8.2 Status of defaulting Members

It was decided that regarding the use of latest data on defaulting members:

#### 8.3 Recruitment

Ordinary Members: There is no change.

Regional Members: There is no change.

Associate Members: The Chinese (China-Taipei) Geoinformatics Society has applied to become associate member of ISPRS. Council and the Ordinary Member for China Taipei

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had approved the application and vote ballots have been sent to all the Ordinary Members for reply by 13 July 2005.

Sustaining Members: Recruitment letters have been sent to all the meetings planned by ISPRS Commissions and Working Groups.

Below are presented the new members since the last CM.

Member Name	Person	Member Country	ID	Category
GST	Hussein Harahsheh	United Arab Emirates	40077	D
EDAC	Stanley Morain	USA	40078	E
PROSIGCONSULT	Andreia Horhoianu	Romania	40080	D

### 9. ISPRS Publications

#### 9.1 Journal

The Council noted the detailed report prepared by the Editor-in Chief and it was noted that the Journal is progressing well.

#### 9.2 ISPRS Bulletin, Highlights

OA gave a report about the progress of cooperation with GITC for the production of the ISPRS Bulletin Highlights. Council expressed once again their concerns about the high costs for the hardcopy production and distribution. It was decided, to investigate options for formats and publication of the ISPRS Bulletin Highlights and to prepare a detailed report to the next JM, to contact Sister Societies to learn how they prepare and distribute their bulletin and to give GITC 9 months notice to terminate the contract for Highlights.

#### 9.3 Archives

OA gave a report about the status of the requests concerning the archives of ISPRS sponsored meetings. It was noted that a volume number should only be issued if the organiser were going to produce Archives as hardcopy or CDs in the ISPRS format. It was decided that:

Concerning the requests for providing a certificate for the reviewed publications of ISPRS sponsored events, it was decided that the organizers of these events could prepare such a certificate according to their way of handling the review process.

#### 9.4 Book Series

A report of the Book Series Editor was presented which included a proposal to put less emphasis on books from meetings. This requires the Editor to ensure that a proper balance is struck between the two types of book. Council were satisfied with the future plans of the Book Series Editor

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### 9.5 Home Page

OA gave reports about the Home Page and explained its new appearance of the Home Page. Council recommended that the last version of the matrix table, which is being prepared by ID will be ideal for people from outside to identify themselves in the working areas of ISPRS.

### 9.6 Orange Book

Noting the importance of the Orange Book it was decided CJ to review the new Authors' Guide and Presenters' Manual, including key words, and to submit his comments at JM2005 for discussion

### 9.7 Silver Book

OA distributed the newly printed Silver Book.

### 9.8 Blue Book, Database

As the Blue Book is a management device of the Society, it was left to OA to publish it when appropriate in the coming years.

In order to update the ISPRS Database, forms have been sent to all members and the information received has been entered into the database. The entries still continue according to the information received.

OA presented the minutes of the meetings with Rachel Peled and Prof. Ammatzia Peled to discuss the problems of the database.

A template is prepared by Rachel Peled, to import excel files into the ISPRS Database, and it was decided to collect all the information about the participants obtained from the ISPRS supported meetings (symposium, workshop, etc) according to this template, and to insert this template into the ISPRS Database.

It was decided to use only three definitions “ACTIVE, EXPELLED, DISCONTINUED” as the definitions used in the ISPRS Database Status module:

- ACTIVE MEMBER:
  - Honorary Members (HnM),
  - Members [blocked::http://www.isprs.org](http://www.isprs.org) who are in compliance with the rules and regulations of ISPRS (AsM, OdM, RgM, StM),
  - Members who have been warned by the General Assembly that unless they reduce their debt in two years, will be expelled. In ISPRS Database they will be annotated as “Warned2” (AsM, OdM, RgM, StM).
  - Members who have been warned by the General Assembly that unless they reduce their debt in four years, will be expelled at the next General Assembly. In ISPRS Database they will be annotated as “Warned4” (AsM, OdM, RgM, StM).
- DISCONTINUED MEMBER:
  - Member who resigns of its own will (AsM, OdM, RgM, StM),
  - Member who has died (HnM),

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- Members which have ceased to exist and cannot be traced (AsM, OdM, RgM, StM),
- **EXPELLED MEMBER:**
  - Members who are in default of payment (AsM, OdM, RgM) and expelled by the General Assembly.
  - Members who are in default of payment (StM) and expelled by the Council.

### **9.9 Brochure, Flyer, Poster and Banner**

OA gave a brief explanation about the newly published Brochure, Flyer, Poster and new Banners of the Society.

### **9.10 Green Book**

OA distributed the newly printed Green Book and it was decided:

## **10. Financial Affairs**

This subject was fully dealt with under agenda item 4.

## **11. Foundation**

JT summarised his paper reporting developments relating to the Foundation since the CM in Chiang Mai

## **12. ISPRS Committees**

### **12.1 ISAC**

AG gave a report on the status and members of the ISAC and Council discussed this. It was decided that the activities of ISAC need to be more integrated into the activities of Council, that it would be useful to include user requirements into the remit of ISAC, and to invite people from industry to the Committee. AG would invite people from outside of ISAC to report on ISPRS meetings with proposals for incorporating new topics into the WGs.

### **12.2 IPAC**

Gerard Begni has accepted an invitation to replace Alain Baudoin, who is now a TCP; otherwise there were no major actions for this committee.

### **12.3 CIPA**

It was decided that Heinz Ruther should be invited to be the member from ISPRS in the Executive Board and that ID & OA would represent ISPRS at the CIPA Symposium in Turin.

### **12.4 ICORSE**

There were no new issues for ICORSE but it was noted that TCVII and TCVIII are now involved in the ISRSE programme committee in St Petersburg and that ID and SM would attend the Symposium.

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### **12.5 Ad Hoc Committee on Standards**

A report of the Committee Chair was reviewed and it was decided:

### **13. Forthcoming Meetings (ID)**

The presence of ISPRS Council members at forthcoming meetings was discussed and consequently a list of meetings requiring Council attendance was decided.

## **14. Relations with International and other Organizations**

### **14.1 Joint Board**

ID gave a detailed report about the Joint Board Meeting in Cairo and noted that the Board had set up two ad hoc committees to co-ordinate activities in disaster management and in capacity building in Africa. OA was appointed as ISPRS member to the ad hoc group on disaster management. ID would chair the ad hoc committee to co-ordinate capacity building activities in Africa. The next Joint Board meeting will be in Vienna at the time of the Commission II Symposium.

### **14.2 United Nations**

The UN CODI IV Meeting in Addis Ababa was discussed under item 6.2.

It was noted that ID and OA had attended COPUOS Science and Technology Sub Committee in February, OA gave a report on the activities of the “Ad Hoc Expert Study Group Meeting Defining the Terms of Reference 'Disaster Management International Space Coordination Organization”, and it was noted that ISPRS is on the list of the Ad Hoc expert group with OA as the contact person, together with internal liaisons Sisi Zlataonova WG IV/8 and Piero Boccardo WG VIII/2.

ID and SM would attend the UN Cartographic Conference on the Americas in New York in June.

### **14.3 ICSU**

ID noted the paper prepared on ICSU activities and that the next ICSU General Assembly would be held in Shanghai and Suzhou (China) on 15-22 October, which ID & OA would attend.

Bea Csatho (BC), Chair WGVIII/ had attended a meeting on the International Polar Year in Paris on behalf of ISPRS. IPY is very much interested in the proposed participation of ISPRS and the committee have encouraged ISPRS to submit an Expression Of Intent for IPY.

BC will also prepare a proposal for ISPRS to lead a Polar theme for the ICSU GeoUnions.

Council would keep a watching brief on eGY

### **14.4 CEOS**

There was no significant activity to report on CEOS.



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### **14.5 GEO**

ID had attended the GEO 6 meeting in Brussels at which ISPRS has been accepted as a Participating Organisation. ID and OA had also attended GEO I in Geneva, at which the organisational structure continued to be discussed.

### **14.6 COSPAR**

Samantha Lavender (SL), Co-chair WG VIII/6, had been invited to present a tutorial to the COSPAR Workshop in Morocco, at the suggestion of ID. Council agreed to pay 50% of the airfare for SL to attend this meeting.

### **15. Review of Decisions and Actions on Council**

A list of Actions from the previous period was discussed and reviewed. The action items of this meeting has been added to this list and attached as Annex 3 to these minutes

### **16. Reports from Council**

Reports of the Council Members on their activities in the past months were presented.

### **17. Other Business**

There were no other items to be discussed and ID thanked the Council Members for their contributions and reminded the very urgent business matters arising from this meeting

### **18. Next Council Meeting**

Next Council Meeting is in Enschede on 2 October-4 October (2 and half days meeting). Council discussed the venue for the 2006 CM.

### **19. Close**

ID closed the meeting and thanked Armin Grün and the Swiss Society for hosting the meeting.