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U.S. Department of Education
CARES ACT Higher Education Emergency Relief Fund- IHEs (CFDA: 84:425E)
Application must be submitted electronically using GRANTS.gov
https://www.Grants.gov
Funding Opportunity Number: ED-GRANTS-041020-003
Closing Date: September 30, 2020[1]

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Instructions for Submitting the Recipient's Funding Certification and Agreement and Application Forms

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A Guide for apply for funding in GRANTS.gov can be located at
https://www2.ed.gov/about/offices/list/ope/caresact.html

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In order to apply for funding, an institution must have an account with Grants.gov.

If you **do not** have a Grants.gov account, you may create an account at the following link: *https://www.grants.gov/web/grants/applicants/registration.html*. Please contact the Grants.gov Help Desk at 1-800-518-4726 or support@grants.gov if you have any questions regarding registration. After you create a Grants.gov account, you can access Grants.gov and follow the guidance below for submitting documents.

If you **do** have a Grants.gov account, you can access Grants.gov and follow the guidance below for submitting documents.

To locate the Funding Opportunity, you must go to the Applicant Tab, then How to Apply for Grants; once there, click Search for Opportunity Package, enter the Funding Opportunity Number and click Search.

The process for applying for funding requires:

1. Downloading and completing offline the Recipient's Funding Certification and Agreement provided in the Grants.gov application package or from https://www2.ed.gov/about/offices/list/ope/caresact.html
2. Completing the Application for Federal Assistance (SF-424).
3. Completing the Department of Education Supplemental Information Form for the SF-424.

Part I: **SF-424 Form**
Application for Federal Assistance (SF-424)
Department of Education Supplemental Information for the SF-424

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[1] This document has been updated on September 3, 2020 to reflect the correct closing date as the Department has announced a reopening of the application period.

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        Agreement and Application Form

- Instructions on how to complete the SF-424 and Department of Education Supplemental Information for the SF-424 can be found at this link: https://www2.ed.gov/fund/grant/apply/appforms/appforms.html.
- Please do not attach any narratives, supporting files, or application components to the SF-424.

Part II: Attachments

Other Attachments Form—attach the completed **Recipient's Funding Certification and Agreement** to this form.

All attachments must be in PDF or Word format only. Other type of files will not be accepted. Additional information is included on the Grants.gov Submission Procedures and Tips for Applicants.

Grants.gov Submission Procedures and Tips for Applicants are provided on the Grants.gov application package instructions.

Questions relating to the Higher Education Emergency Relief Fund- IHEs should be directed to HEERF@ed.gov.

Questions relating to Grants.gov should be directed to the Grants.gov Help Desk at 1-800-518-4726 or support@grants.gov.